

DIRECTOR DECISION – DD 185

Title: Sponsorship of Young City Makers

Executive summary

This decision authorises expenditure of £15,000 to fund the delivery of the Young City Makers programme in Brent and Ealing in the Summer Term of 2024.

Decision

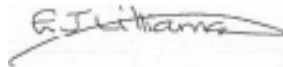
The Director of Planning approves:

- Sponsorship of £15,000 to fund the delivery of the Young City Makers programme in Brent and Ealing in the Summer Term of 2024 from the Planning Policy budget.

Authorising Director

I do not have any disclosable interest in the proposed Decision. It is consistent with OPDC's priorities and has my approval.

Signature:



Date: 03.04.2024

PART 1: NON-CONFIDENTIAL FACTS AND ADVICE

1. Background and context

- 1.1 Open City is an education charity empowering community to learn about, experience and have a role in shaping the places where they live. Open City runs and operates the Young People's education programme which supports children and young people from under-represented communities learn about and be empowered to pursue careers in city-making.
- 1.2 OPDC has the opportunity to sponsor a programme in schools within or near to our area. Open City has two programmes that OPDC will sponsor:
 - Young City Makers (Ages 8-11)- Whole primary year groups develop their collaboration and model-making skills together with their understanding of their role in shaping their city. Across in-school workshops and a trip to explore a new part of the city, this Open City programme brings learning to life. A shared celebration event at the end of the programme brings teachers, students and parents together to enjoy their achievements and develop their public speaking skills.
 - It's My City Too! (Ages 8-14)- This SEN programmes is tailored to the needs and interests of the cohort. These sensory sessions are intended to build awareness of and access to the spaces which these young people may often find intimidating or noisy. Programmes typically run weekly across half a term to allow students to build trust and confidence in both the Open City team and the new ideas they introduce. Students enjoy trips to explore the city and a celebration event at the end of the term which also welcomes their parents and encourages them to share in the creative experience alongside their children.

2. The proposal and how it will be delivered

- 2.1 Open City will:
 - organise the partnership of professional practices working in the built environment sector with one or more primary schools in or near to the OPDC area;
 - create and distribute kit/craft boxes and work booklets to enable each school to complete the project;
 - manage the delivery of in-school workshops for one year group of KS2 students and one site visit for each class;
 - provide a selection of photography recording the workshops for the OPDC to use for its promotional purposes.
 - training for staff and/or contractors to participate in Open City Youth Engagement Training and then to mentor, facilitate or lead workshops with young people (subject to the provision of a DBS certificate);
 - organise a final celebration ceremony in June 2024 at the end of the programme where OPDC can present the winners with awards and there will also be an opportunity to promote the work of OPDC at that event

3. Strategic fit

- 3.1 OPDC has a responsibility to engage all sections of the community in its work and to promote involvement in the built environment. This project provides an excellent opportunity to involve young people in the work of OPDC and to promote involvement in the built environment.
- 3.2 This also builds on the objectives set out in our newly updated community engagement strategy and our EDI strategy. It does this through:
- Building and nurturing connections / relationships – this work will enable us to connect with different groups and use different methods to engage with them.
 - Continue to care for and celebrate the local area – members of staff will be volunteering their time to take part in the programme and this will help increase our presence in the area

4. Project governance and assurance

- 4.1 The work will be overseen by the Director of Planning and the Director of Comms and Engagement.

Timeline

- 6th March 2024 Training for facilitators
- April/May 2024 School Sessions
- 20th June 2024 celebration event

Risks and issues

- 4.2 There is not enough uptake from local schools.

Risk description	Inherent Score	Mitigations	Target Score
There is not enough uptake from local schools.	Likelihood: [2] Impact: 3[] Total: [6]	OPDC will directly contact schools	Likelihood: [1] Impact: 1[] Total: [1]
Children and parents don't attend the celebration event	Likelihood: [2] Impact: [3] Total: [6]	OPDC will encourage the schools to attend directly	Likelihood: [1] Impact: [1] Total: [1]

5. Equality comments

- 5.1 Under Section 149 of the Equality Act 2010, as a public authority, OPDC must have 'due regard' to the need to eliminate unlawful discrimination, harassment and victimisation as well as the need to advance equality of opportunity and foster good relations between people who share a protected characteristic and those who do not. This decision has been reviewed against this duty and there are no implications arising from the decision. In fact it is considered to have a positive impact.

6. Other considerations

- 6.1 There are no other considerations in respect of this decision.

7. Conflicts of interest

- 7.1 No one involved in the preparation or clearance of this Form, or its substantive proposal, has any conflict of interest.

8. Financial comments

- 8.1 Grant expenditure of £15,000 to be funded from the 2023/24 Planning Policy budget. While this grant is to part-fund specific workstreams hosted by Open City, which will take place during April through to June 2024, it is proposed this grant is to be given unconditionally in March 2024.
- 8.2 A grant agreement with Open City to be agreed and signed.

9. Legal comments

- 9.1 The report above indicates that the decision requested of the Director falls within the OPDC's object of securing the regeneration of the Old Oak and Park Royal area and its powers to do anything it considers appropriate for the purpose of its objects or purposes incidental to those purposes, as set out in the Localism Act 2011.
- 9.2 Any services the subject of the expenditure must be procured in accordance with the OPDC's Contracts and Funding Code .
- 9.3 Officers must ensure that appropriate contractual documentation be executed by the service provider and OPDC, before the commencement of the services.
- 9.4 Any funding to be distributed by the OPDC in furtherance of this project must be made subject to the completion by the OPDC and the recipient of the OPDC's standard funding agreement (or satisfactory alternative form).

Appendices

- None

Other supporting papers

- None

PUBLIC ACCESS TO INFORMATION

Information in this Form (Part 1) is subject to the Freedom of Information Act 2000 (FoIA). OPDC aims to publish the Form within three working day of approval.

If immediate publication risks compromising the implementation of the Decision (for example, impacting a procurement process), it can be deferred until a specific date (when it will be published). Deferral periods are kept to the shortest length strictly necessary.

Part 1 – Deferral

Publication of this Part 1 is to be deferred: **No**

The deferral is until: **N/A**

This is because: **N/A**

Part 2 – Confidential information

Only the facts or advice that would be exempt from disclosure under FoIA should be included in or attached to any separate Part 2 Form, together with the rationale for withholding the information at this time.

There is a separate and confidential Part 2 Form: **No**

DECLARATIONS

Drafting officer: [Emma Williamson](#) has drafted this Form in accordance with OPDC procedures, including for handling conflicts of interests, and confirms that:



Advice: The Finance team have commented on the proposal.



CONFIRMATIONS

Section 106 funding: N/A

SMT review: This Decision was circulated to the **Senior Management Team** for review on [N/A](#).

Chief Finance Officer

Financial and legal implications have been appropriately considered in the preparation of this Form.

Signature:



Date: 03.04.2024