

## DMPC Decision – PCD 1592

**Title:** Property Services – Re-Procurements

### Executive Summary:

This paper seeks approval for the re-procurement of five services. The proposed contract value for the five re-procurements is £141,166,567 for contracts with potential terms over 7- 10 years. The cost of the contracts will be funded from within existing budgets, inflation uplifts as part of the annual budget process, and volume/growth increases e.g. New Met for London related, from specific business cases.

### Recommendation:

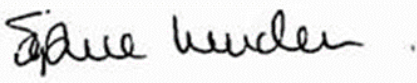
The Deputy Mayor for Policing and Crime is recommended to:

1. Approve the re-procurement and award of the following service lines within a 10% tolerance of the values outlined in this paper to be signed off by the MPS Commercial Director under delegated authority;
  - a) Procurement of Asbestos Management Services with a proposed total contract value of £5,340,293 over 3+2+2 years.
  - b) Procurement of Operational Support Special Events Services with a proposed total contract value of £51,047,094 over 7+1+1+1 years.
  - c) Procurement of General and Hazardous Waste services with a proposed total contract value of £19,453,914 over 3+2+2 years.
  - d) Procurement of Reprographic Services for the MPS with a proposed total contract value of £2,966,103 over 3+2+2 years.
  - e) Procurement of a Furniture supplies service with a proposed total contract value of £62,359,163 over 3+2+2 years.

### Deputy Mayor for Policing and Crime

I confirm I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct. Any such interests are recorded below.

The above request has my approval.

**Signature** 

**Date** 19/01/2024

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## **PART I - NON-CONFIDENTIAL FACTS AND ADVICE TO THE DMPC**

### **1. Introduction and background**

1.1. This paper refers to the provision of the following service contracts:

<b>Contract</b>	<b>Scope of Requirements</b>
<b>Asbestos Management</b>	The provision of a planned and reactive call out service for the management of Asbestos throughout the MOPAC Estate including; The management of the Asbestos Register, Completion of suitable Risk Assessments, Relevant Management, Re-Inspection/ Refurbishment and Demolition Surveys, Conduct audits of removal work, produce reports and update surveys with changes.
<b>Special Events Services</b>	The provision of a fixed location to store and maintain the Authority's Assets to enable immediate deployment to support the Operational needs of the MPS. This includes dedicated permanent staff assigned to the contract. As and when required 24/7/365 the supplier will be required to deploy Assets and attend site to support planned and unplanned events.
<b>General and Hazardous Waste</b>	The provision of a planned and reactive call out service for the management of General and Hazardous waste services throughout the MOPAC Estate.
<b>Reprographic s</b>	The provision of a secure environment and equipment to receive information in multiple media and provide multiple copies of documents in a secure environment.
<b>Provision of Furniture</b>	The provision of furnishing needs including chairs, desks, lockers and the like across the MOPAC Estate. Including for the effective management of warranties and associated repairs

### **2. Issues for consideration**

- 2.1. The attached appendix 1 sets out the detailed rationale for the continued provision of these services via the out-sourced model. Reasons include that expertise and specialist equipment is only available in the private sector, and that there are benefits accruing to the MPS where a service provider co-locates provision to MPS with other clients.
- 2.2. The MPS has calculated future contract values based on the current level of demand and cost and allowed for inflation, potential growth associated with the New Met for London plan and a contingency.
- 2.3. These services are essential to the compliance of the estate and to maintain facilities needed to enable operational policing to function.
- 2.4. The MPS assure that there has been a detailed review of the scope of the services to minimise costs, and assure that all non-essential provisions have been removed.

### **3. Financial Comments**

- 3.1. The MPS assure that no further budget is required in respect of the proposed re-procurements as being managed within the MPS Property Services Directorate budgets. Inflation uplifts will be addressed as part of the annual budget process, and volume/growth increases e.g. New Met for London related, from specific business cases.

#### **4. Legal Comments**

- 4.1. The MPS Directorate of Legal Services assures that the recommendations in this paper can be legally approved.
- 4.2. In respect of the recommendations 1 a)-f) the MOPAC Scheme of Delegation and Consent provides the Deputy Mayor for Policing and Crime (“DMPC”) has delegated authority to approve:
- Business cases for revenue or capital expenditure of £500,000 and above (paragraph 4.8); and
  - All requests to go out to tender for contracts of £500,000 or above, or where there is a particular public interest (paragraph 4.13).
- 4.3. Paragraph 7.23 of the Scheme provides that the Director of Strategic Procurement has consent for the approval of the award of all contracts, with the exception of those called in through the agreed call-in procedure. Paragraph 4.14 of the Scheme provides the DMPC reserves the right to call in any MPS proposal to award a contract for £500,000 or above.

#### **5. Commercial Issues**

- 5.1. Paragraph 1.1 sets out the services applicable to this decision.
- 5.2. The MPS assure that a review of available frameworks from Eastern Shires Purchasing Organisation (ESPO), National Health Service (NHS) and Crown Commercial Services (CCS) has been undertaken, and that a number of the services to be reprocured are specific to the MPS and these necessitate specific pricing models and MPS Terms and Conditions deeming available frameworks unsuitable
- 5.3. On collaboration the MPS state that none of the services within this submission are deemed suitable or have options within the GLA group at this point in time. MPS commit to continue to work with TfL and other GLA member bodies as a collaborative group that seeks to identify opportunities where common services can be shared.
- 5.4. The proposed procurement route for all five of the services is a restricted tender route. For all services bar the special events contract the contract term is proposed to be an initial 3 years followed by two 2-year optional extensions. The special event contract is expected to be a initial contract term of 7 years followed by three 1-year optional extensions.
- 5.5. The proposed contract values for the full length of the proposed contract are:

- Asbestos maintenance - £5,340,293;
  - Special Events Services - £51,047,094
  - Provision of General and Hazardous Waste - £19,453,914
  - Provision of Reprographic Services - £2,966,103
  - Provision of Furniture - £62,359,163
- 5.6. During the procurement processes the MPS will include the Mayor's Responsible Procurement policy and include London Anchor Institution Charter (LAIC) objectives by including evaluation of criteria such as to deliver local employment and their innovation in doing so; have inclusion and diversity values that are reflected within their workforce; work towards achieving 80% recycling; have apprenticeship schemes in place; and bring innovations into reducing their carbon footprint whilst working towards carbon net-zero.

## **6. GDPR and Data Privacy**

- 6.1. MOPAC will adhere to the Data Protection Act (DPA) 2018 and ensure that any organisations who are commissioned to do work with or on behalf of MOPAC are fully compliant with the policy and understand their GDPR responsibilities.
- 6.2. The MPS assure that the contracts and proposed procurements do not use personally identifiable data of members of the public, so there are no GDPR issues to be considered.

## **7. Equality Comments**

- 7.1. MOPAC is required to comply with the public sector equality duty set out in section 149(1) of the Equality Act 2010. This requires MOPAC to have due regard to the need to eliminate discrimination, advance equality of opportunity and foster good relations by reference to people with protected characteristics. The protected characteristics are: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.
- 7.2. The MPS assure that as the proposals relate purely to re-procurement and value uplift for an existing contract there are considered to be no negative equality or diversity implications arising from this process. Any approved suppliers will be evaluated for acceptable equality and diversity statements, as well as their ability to meet the MPS requirements under the Equality Act 2010 as suppliers to MOPAC.

## **8. Background/supporting papers**

- Appendix 1 – MPS Report - The Property Services Department – Contract Re-Procurement

**Public access to information**

Information in this form (Part 1) is subject to the Freedom of Information Act 2000 (FOIA) and will be made available on the MOPAC website following approval.

If immediate publication risks compromising the implementation of the decision it can be deferred until a specific date. Deferral periods should be kept to the shortest length strictly necessary.

**Part 1 Deferral:**

Is the publication of Part 1 of this approval to be deferred? NO

If yes, for what reason:

Until what date:

**Part 2 Confidentiality:** Only the facts or advice considered as likely to be exempt from disclosure under the FOIA should be in the separate Part 2 form, together with the legal rationale for non-publication.

Is there a **Part 2** form – YES

ORIGINATING OFFICER DECLARATION	<i>Tick to confirm statement (✓)</i>
<b>Financial Advice:</b> The Strategic Finance and Resource Management Team has been consulted on this proposal.	✓
<b>Legal Advice:</b> The MPS legal team has been consulted on the proposal.	✓
<b>Equalities Advice:</b> Equality and diversity issues are covered in the body of the report.	✓
<b>Commercial Issues</b> Commercial issues are covered in the body of the report.	✓
<b>GDPR/Data Privacy</b> GDPR compliance issues are covered in the body of the report	✓
<b>Drafting Officer</b> Alex Anderson has drafted this report in accordance with MOPAC procedures.	✓
<b>Director/Head of Service:</b> The interim MOPAC Chief Finance Officer and Director of Corporate Services has reviewed the request and is satisfied it is correct and consistent with the MOPAC's plans and priorities.	✓

**Chief Executive Officer**

I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Deputy Mayor for Policing and Crime.

**Signature**

*Manakucherd.*

**Date** 15/01/2024