



Architecture and Business Analysis Managed Service Procurement

MOPAC Investment Advisory & Monitoring meeting 23 August 2023

Report by Jeremy Foot on behalf of the Chief People and Resources Officer

Part 1 – This section of the report will be published by MOPAC. It is classified as OFFICIAL – PUBLIC

EXECUTIVE SUMMARY

This paper seeks approval for the procurement and subsequent awarding of a contract for the purpose of the provision of Architecture and Business Analysis Managed Service. The Procurement will be to re-compete the provision of the service so that the Met can take advantage of competitive, standardised pricing and strategically aligned outputs.

Recommendations

The Deputy Mayor for Policing and Crime, via the Investment Advisory and Monitoring meeting (IAM), is asked to:

1. To run an open tender competition to provide IT Architecture Services to MPS Digital, Data and Technology, to include Business Analysts for a 3+2 year term to a maximum value of £15,100,000 (including the +2) Across 5 separate contracts.
2. To award contracts to the successful bidders for the corresponding services, subject to conformance with the procurement strategy.
3. Approve that Delegated authority to award the contracts under the Framework is passed down to the Director of commercial Services.

Time sensitivity

A decision is required from the Deputy Mayor by 19th September 2023. This is to ensure sufficient time to carry out an open procedure procurement, ensuring that services are in place by Feb/March 24 when the current Framework expires.

Non-confidential facts and advice to the Deputy Mayor for Policing and Crime

Introduction and background

1. The Enterprise Architecture Group in DDaT is required to support a range of programmes with significant business value including Command & Control and Met Integrated Policing System. Additionally, it is required to support the continued evolution and improvement of the MPS core infrastructure such as adoption of Office365 office automation and renewal of the Service Delivery supplier model.
2. The demand for architectural work varies through the life of the programme. Often we need to resource projects more quickly than we can recruit individual contractors. The skills needed at the inception of a programme are often of a different nature (enterprise and business architecture) than during build and migration phases where the focus moves to technical architecture in various disciplines. The Enterprise Architecture team needs the ability to bring in resources quickly and adapt to the needs of the programme.
3. The Enterprise Architecture team needs to ensure that not only are the right skills and knowledge available but that good quality architecture work is produced in the timeframe that the MPS requires. To achieve this, the contract will include a schedule of common architectural outcomes at fixed prices. Engagement will be by clear Statements of Work with identified outcomes. Open-ended time-and-materials engagement will be avoided wherever possible and require explicit authorisation from the Director of Business Engagement and Technology (BET).

Issues for consideration

4. The current contract ends 29th February 2024, and to avoid a gap and to allow for consistency of services, the tender must be published by the end of September 2023.
5. Sourcing for services by fixed price will ensure quality outcomes at competitive prices for the duration of the contract.
6. Further information is contained in the restricted section of the report.

Contributes to the MOPAC Police & Crime Plan 2022-25¹

7. Ensuring stability of Met systems will enable staff and officers to have robust technology to ensure standards are upheld across the Met network, contributing

¹ [Police and crime plan: a safer city for all Londoners | London City Hall](#)

to increasing trust within the community, contributing to the ambition of being a data driven organisation.

Financial, Commercial and Procurement Comments

8. The procurement will be undertaken via an open procedure, in line with the EU Directives and the Public Contract Regulations 2015, and be in place when the current framework expires in February 2023. A 3 + 2 year term is recommended as most appropriate, balancing continuity, value for money and the ability to lever solid commercial terms.
9. An open tender process will provide access to all providers. The benefit of this route is that there will be no requirement to need third party contracts and the length of contract can be determined and not fixed, providing better value for money.
10. There will be 5 lots covered. The lot structure is designed to offer scope for specialist capability within the 4 areas of architecture (Enterprise, Application, Infrastructure and Security), with Business Analysis as a separate capability. No single Lot is worth more than £5M.
11. The contracts will be catalogued outcomes at fixed prices, providing reliable cost control within projects and programmes.
12. The new procurement route, contract has no financial implications. Money spent through this contact will be from the existing budget for the DDaT Business Engagement and Technology team of recharged to an existing DDaT programme or to the relevant business group.
13. The MPS will not be committed to a level of spend. Cost is committed only when a statement of work (SoW) is signed off by an authorised person within the MPS.
14. Further financial details are within part 2 of the paper.

London Anchor Institutions Charter

15. This contributes to the charter by supporting the MPS and communities with robust data and systems, and by providing the opportunities for SME's to bid via the lot structure.
16. Part of the tender evaluation will include the 10% social value, looking at supporting local communities via award of this tender.

Legal Comments

17. The Mayor's Office for Policing and Crime ("MOPAC") is a contracting authority as defined in the Public Contracts Regulations 2015 ("the Regulations"). All awards of public contracts for goods and/or services valued at £213,477 or above shall be procured in accordance with the Regulations. This report confirms the value of the proposed contract exceeds this threshold. This report confirms the MOPAC's route to market shall be compliant with the Regulations.

18. The MOPAC Scheme of Delegation and Consent provides the Deputy Mayor for Policing and Crime (“DMPC”) has delegated authority to approve:
1. Business cases for revenue or capital expenditure of £500,000 and above (paragraph 4.8); and
 2. All requests to go out to tender for contracts of £500,000 or above, or where there is a particular public interest (paragraph 4.13).

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Paragraph 7.23 of the Scheme provides that the Director of Commercial Services has consent for the approval of the award of all contracts, with the exception of those called in through the agreed call in

Equality Comments

18. There are considered to be no negative Equality or Diversity implications arising from this process negating the requirement to present any mitigation. Any approved suppliers will be evaluated for acceptable Equality and Diversity statements, as well as their ability to meet the MPS requirements under the Equality Act 2010 as suppliers to MOPAC. The evaluation exercise will consider their ability to act as a responsible employer and meet employment obligations deemed commensurate with wider GLA objectives.
19. In addition, it should be noted that the MPS support the Mayor’s Responsible Procurement Policy including: Enhancing Social Value, Encouraging Inclusion, Diversity and Equality, Embedding fair employment practices, Enabling skills, training and employment opportunities, promoting ethical sourcing practices and improving environmental sustainability.

Privacy Comments

20. The MPS is subject to the requirements and conditions placed on it as a 'State' body to comply with the European Convention of Human Rights and the Data Protection Act (DPA) 2018. Both legislative requirements place an obligation on the MPS to process personal data fairly and lawfully in order to safeguard the rights and freedoms of individuals.
21. Under Article 35 of the General Data Protection Regulation (GDPR) and Section 57 of the DPA 2018, Data Protection Impact Assessments (DPIA) become mandatory for organisations with technologies and processes that are likely to result in a high risk to the rights of the data subjects.
22. The Information Assurance and Information Rights units within MPS will be consulted at all stages to ensure the project meets its compliance requirements.
23. The project does not use currently personally identifiable data of members of the public, so there are no current GDPR issues to be considered. If the project uses personally identifiable data of members of the public at a later date DPIAs will be completed as needed.

Real Estate Implications

24. There are no real estate implications associated with this proposal. The MPS will not be providing any additional space.

Environmental Implications

25. MPS Environment Policy has been considered and there are no environmental implications associated with this proposal.

Background/supporting papers

26. **Part 2 – This section refers to the details of the Part 2 business case which is NOT SUITABLE for MOPAC Publication.**

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