

DMPC Decision – PCD 1339

Title: Gilmour House Security Upgrade

Executive Summary:

This paper seeks approval for the investment of £632,000 for additional security measures at Gilmour House. The works involve new entry management systems, the addition of a new secure reception facility and the augmentation of existing electronic security systems. The cost will be funded from within the existing MOPAC-approved capital programme and the works will be sourced via MOPAC-compliant frameworks.

Recommendation:

The Deputy Mayor for Policing and Crime is recommended to:

1. Approve Capital expenditure of up to £632,000 from the approved 2022/23 and 2023/24 Forward Works Budget.
2. Approve tender action via MOPAC-approved compliant MPS frameworks for both professional services and works, and for delegated approval to be granted to the Director of Commercial Services to enter into a contract with the successful suppliers.

Deputy Mayor for Policing and Crime

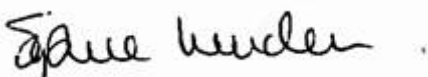
I confirm I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct. Any such interests are recorded below.

The above request has my approval.

Signature

Date

20/12/2022



PART I - NON-CONFIDENTIAL FACTS AND ADVICE TO THE DMPC

1. Introduction and background

- 1.1. Gilmour House provides accommodation for a range of police operational and support functions and residential accommodation for police officers.

2. Issues for consideration

- 2.1. The proposed investment is part of a rolling programme of security improvements to the MPS estate. Further information is contained in the restricted section of the report.

3. Financial Comments

- 3.1. The total budget requirement for this work totals £632,000. The cost will be funded from within the capital Forward Works budgets. The additional revenue costs arising from the investment is estimated at £5,000 p.a. and will be met from within the existing MPS revenue budget.

4. Legal Comments

- 4.1. The Mayor's Office for Policing and Crime ("MOPAC") is a contracting authority as defined in the Public Contracts Regulations 2015 ("the Regulations"). All awards of public contracts for goods and/or services valued at £213,477 or above shall be procured in accordance with the Regulations. This report confirms the value of the proposed contract exceeds this threshold.
 - 4.2. The MPS assure that the procurement is compliant with the Regulations.
 - 4.3. The MOPAC Scheme of Delegation and Consent provides that the Deputy Mayor for Policing and Crime ("DMPC") has delegated authority to approve:
 - Business cases for revenue or capital expenditure of £500,000 and above (paragraph 4.8); and
 - All requests to go out to tender for contracts of £500,000 or above, or where there is a particular public interest (paragraph 4.13).
 - 4.4. Paragraph 7.23 of the Scheme provides that the Director of Strategic Procurement has consent for the approval of the award of all contracts, with the exception of those called in through the agreed call in procedure. Paragraph 4.14 of the Scheme provides the DMPC reserves the right to call in any MPS proposal to award a contract for £500,000 or above.
- ### **5. Commercial Issues**
- 5.1. This proposal is for building works to enhance the security of the building. The route to market is via MOPAC-approved frameworks for consultants professional services and building works.

- 5.2. The MPS assure that the tender call off process from the frameworks will include commitments to specific actions to address the London Anchor Institution charter (LAIC) objectives including encouraging the use of London supply chain, apprenticeships, adherence to anti-modern slavery and London Living Wage obligations.

6. GDPR and Data Privacy

- 6.1. MOPAC will adhere to the Data Protection Act (DPA) 2018 and ensure that any organisations who are commissioned to do work with or on behalf of MOPAC are fully compliant with the policy and understand their GDPR responsibilities.
- 6.2. The MPS assure that under the requirements of the Biometrics and Surveillance Commissioners Code of Practice for CCTV (January 2022), the existing Data Protection Impact Assessments (DPIA) for the camera systems at Gilmour House will require review, where any aspect of the works requires camera systems to be adjusted, or otherwise changed in terms of view or purpose. These assessments are well understood and are part of the contractual delivery of any CCTV works.

7. Equality Comments

- 7.1. MOPAC is required to comply with the public sector equality duty set out in section 149(1) of the Equality Act 2010. This requires MOPAC to have due regard to the need to eliminate discrimination, advance equality of opportunity and foster good relations by reference to people with protected characteristics. The protected characteristics are: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.
- 7.2. The MPS assure that the design of the new internal reception facility will ensure that the site continues to be accessible to those with mobility impairments, and that there are no other equality and diversity impacts within this project.

8. Background/supporting papers

- Appendix 1 MPS Report - Security Upgrade for Gilmour House

Public access to information

Information in this form (Part 1) is subject to the Freedom of Information Act 2000 (FOIA) and will be made available on the MOPAC website following approval.

If immediate publication risks compromising the implementation of the decision it can be deferred until a specific date. Deferral periods should be kept to the shortest length strictly necessary.

Part 1 Deferral:

Is the publication of Part 1 of this approval to be deferred? NO

If yes, for what reason:

Until what date:

Part 2 Confidentiality: Only the facts or advice considered as likely to be exempt from disclosure under the FOIA should be in the separate Part 2 form, together with the legal rationale for non-publication.

Is there a **Part 2** form – YES

ORIGINATING OFFICER DECLARATION

Tick to confirm statement (✓)

Financial Advice:

The Strategic Finance and Resource Management Team has been consulted on this proposal.

✓

Legal Advice:

The MPS legal team has been consulted on the proposal.

✓

Equalities Advice:

Equality and diversity issues are covered in the body of the report.

✓

Commercial Issues

Commercial issues are covered in the body of the report.

✓

GDPR/Data Privacy

GDPR compliance issues are covered in the body of the report.

✓

Drafting Officer

Alex Anderson has drafted this report in accordance with MOPAC procedures.

✓

Director/Head of Service:

The interim MOPAC Chief Finance Officer and Director of Corporate Services has reviewed the request and is satisfied it is correct and consistent with the MOPAC's plans and priorities.

✓

Chief Executive Officer

I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Deputy Mayor for Policing and Crime.

Signature

Date 20/12/2022

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Security Upgrade for Gilmour House [PIB Decision paper](#)**MOPAC Investment Advisory & Monitoring meeting 08 December 2022****Report by Vince Fihosy on behalf of the Chief of Corporate Services**

Part 1 – This section of the report will be published by MOPAC. It is classified as OFFICIAL – PUBLIC

EXECUTIVE SUMMARY

Gilmour House accommodates operational and support business groups and is the largest central London site within the existing Met estate provision of residential accommodation for police officers.

It is proposed that additional physical security mitigation measures are installed at Gilmour House to meet current security standards. The proposal is part of the rolling programme of security improvements to the Met estate.

Recommendations

As the planned expenditure on these works is above delegated authority levels, the Deputy Mayor for Policing and Crime, via the Investment Advisory and Monitoring meeting (IAM), is asked to:

1. **Approve** Capital expenditure of up to £632,000 to deliver these works, allocated from the approved 2022/23 and 2023/24 Forward Works Budget.
2. **Approve** tender action via MOPAC-approved compliant Met frameworks for both professional services and works, and for delegated approval to be granted to the Director of Commercial Services to enter into contracts of up to £632,000 with the successful suppliers.

Time sensitivity

A decision is required from the Deputy Mayor by 22/12/2022 to ensure the works are completed within the assigned project timeline.

Non-confidential facts and advice to the Deputy Mayor for Policing and Crime**Introduction and background**

1. Gilmour House accommodates operational and support business groups and is the largest central London site for residential officer accommodation within the existing Met estate,

providing residential accommodation for police officers.

2. The need to improve security provision to meet known threats and risks relevant to the site has been identified and has driven this proposal to invest in physical and electronic enhancements, as summarised below.

Issues for consideration

3. The proposed investment covers physical enhancements to the site. These include the remodeling of the reception area to introduce new entry management systems, the addition of a new secure reception facility and the augmentation of existing electronic security systems (access control, CCTV and alarms).

Contributes to the MOPAC Police & Crime Plan 2022-251

4. The Mayor wants London both to be a safer city and for Londoners to feel safer. To deliver this vision the Police and Crime Plan sets out some key areas for action which include: Reducing and preventing violence; Increasing trust and confidence; Better supporting victims.
5. *The Met staff who are based at Gilmour House are engaged in work which is critical to keeping all Londoners safe. The proposed works will improve site security and help to ensure those on site are kept safe and prevent unauthorized access to data, property, site assets and equipment.*

Financial, Commercial and Procurement Comments

6. The estimated total capital expenditure for the project is £632,000. The works will be funded from the approved 2022/23 and 2023/24 Forward Works Budget (PSD). There will be a comparatively small increase in cyclical maintenance costs (revenue) due to the introduction of additional systems and infrastructure. This is estimated at circa £5k per annum and will be accommodated within the relevant facilities management revenue line. The proposal is not identifying cashable benefits at this time.
7. Commercial services support PSD in all projects taken to market and called-off from the existing and future frameworks. Commercial services provide assurance, due-diligence and contract management for all capital projects. It should be noted that Commercial Services is resourced in a similar way to PSD and relies on the use of our own frameworks as an expedient and efficient method to access essential service requirements. Contractors will comply with the Met's construction, design and security access policy and meet the requirements of the Met's security clearance policy. All contracts will be awarded in full compliance with the Public Contracts Regulations 2015.
8. Contribution to the London Anchor Institutions' Charter²: As part of a compliant framework call off approach to appoint the main contractor, the tender process the MPS will follow will include requesting and assessing the tenderers commitments to specific actions to address the LAIC objectives. The appointment of both main contractor and consultant will include specific commitments in regard to MOPAC's social value objectives including those related to COVID-19 recovery. Performance against these will be assessed as part of the ongoing framework management approach. The contracts will encourage the use of London supply chain specific initiatives including: apprenticeship levies; adherence to modern slavery and

¹ [Police and crime plan: a safer city for all Londoners | London City Hall](https://www.london.gov.uk/coronavirus/londons-recovery-coronavirus-crisis/anchor-institutions-charter)

² <https://www.london.gov.uk/coronavirus/londons-recovery-coronavirus-crisis/anchor-institutions-charter>

London Living Wage obligations.

Legal Comments

9. The Mayor's Office for Policing and Crime ("MOPAC") is a contracting authority as defined in the Public Contracts Regulations 2015 ("the Regulations"). All awards of public contracts for goods and/or services valued at £213,477 or above shall be procured in accordance with the Regulations. This report confirms the value of the proposed contract exceeds this threshold.
10. All procurements to deliver these works will be to suppliers on the current MPS frameworks for construction and design services. On the basis the ordering processes for the framework agreement are followed, the proposed award will be compliant with the Regulations.
11. The MOPAC Scheme of Delegation and Consent provides that the Deputy Mayor for Policing and Crime ("DMPC") has delegated authority to approve:
 - Business cases for revenue or capital expenditure of £500,000 and above (paragraph 4.8); and
 - All requests to go out to tender for contracts of £500,000 or above, or where there is a particular public interest (paragraph 4.13).
12. Paragraph 7.23 of the Scheme provides that the Director of Strategic Procurement has consent for the approval of the award of all contracts, with the exception of those called in through the agreed call in procedure. Paragraph 4.14 of the Scheme provides the DMPC reserves the right to call in any MPS proposal to award a contract for £500,000 or above.

Equality Comments

13. Due regard has been taken to the Equality Act's Public Sector Equality Duty. Consideration has been taken to assess equality impact caused by the proposed changes to the site security systems. The design of the new internal reception facility will ensure that the site continues to be accessible to those with mobility impairments. There are no other equality and diversity impacts within this project.

Privacy Comments

14. The MPS is subject to the requirements and conditions placed on it as a 'State' body to comply with the European Convention of Human Rights and the Data Protection Act (DPA) 2018. Both legislative requirements place an obligation on the MPS to process personal data fairly and lawfully in order to safeguard the rights and freedoms of individuals.
15. Under Article 35 of the General Data Protection Regulation (GDPR) and Section 57 of the DPA 2018, Data Protection Impact Assessments (DPIA) become mandatory for organisations with technologies and processes that are likely to result in a high risk to the rights of the data subjects.
16. The Information Assurance and Information Rights units within MPS will be consulted at all stages to ensure the project meets its compliance requirements.
17. GDPR and data implications – Gilmour House Security Upgrade:
Under the requirements of the Biometrics and Surveillance Commissioners Code of Practice for CCTV (January 2022), the existing Data Protection Impact Assessments (DPIA) for the

camera systems at Gilmour House will require review, where any aspect of the works requires camera systems to be adjusted, or otherwise changed in terms of view or purpose. These assessments are well understood and are part of the contractual delivery of any CCTV works.

Real Estate Implications

18. This is a Property Services Directorate authored and owned proposal. Real Estate implications are outlined throughout the proposal.

Environmental Implications

19. A separate investment to replace the sites' boilers with ground source heat pumps (as part of the Net Zero Carbon initiative) is underway, but is unaffected by these proposals.

Background/supporting papers

20. NONE

Report author: Graham Hewett, Assistant Director, Estate Security & Standards Programme Delivery Lead, PSD - RED.

PIB Decision Paper (PDP) – This section refers to the details of the PDP which is NOT SUITABLE for MOPAC Publication.

The Government Security Classification marking for the PDP is:
OFFICIAL-SENSITIVE [OPERATIONAL]

The Security Upgrade for Gilmour House PDP, as part of Programme 11 Transforming the Estate is exempt from publication for the following reasons:

- Exempt under Article 2(2)(c) of the Elected Local Policing Bodies (Specified Information) Order 2011
- The relevant section under the FOIA that would exempt this information from disclosure is Law Enforcement - Section 31 (1).

The paper will continue to be exempt unless, on review in December 2027, non-publishable sensitive data is redacted.