

GREATER LONDON AUTHORITY

REQUEST FOR MAYORAL DECISION – MD2517

Title: Major London Events – Operational Deliverables

Executive Summary:

In February 2018, the Greater London Authority was asked by HM Government to support the multi-agency planning and delivery for London with regards to Operation London Bridge and Operation Forth Bridge.

Operation London Bridge is the title attributed to the planning and delivery of the funeral of HM Queen Elizabeth II. Operation Forth Bridge is the title attributed to the planning and delivery of the funeral of HRH Prince Phillip, Duke of Edinburgh.

There are two strands to the planning and delivery of these events. Firstly, to prepare and agree the internal plans for Bridges to ensure that the Greater London Authority is ready to respond once a Bridges event is activated. Secondly, to support the planning and delivery of the wider London Operational Plan to ensure that London's key agencies are coordinated so that London provides a safe and dignified space to support mourners and visitors to the city during both these events. Operation London Bridge likely to result in unprecedented numbers of people visiting the city to pay their respects.

Decision:

That the Mayor:

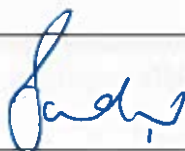
1. approves the total expenditure of up to £1.4m for the planning and delivery of Operation London Bridge and Forth Bridge, consisting of up to:
 - a. £498,566 to secure operational items for both Operation London Bridge and Forth Bridge prior to event activation
 - b. £113,464 to be released on activation of Forth Bridge; and
 - c. £787,970 to be released on activation of London Bridge.
2. delegates authority to the:
 - a. Chief of Staff to seek and receive additional funding to reduce the costs incurred by the GLA during the planning phase of both events
 - b. Chief of Staff on activation should the operational need arise to assess and commit additional spend of up to £25,000 for Forth Bridge and £100,000 for London Bridge
 - c. Executive Director of Resources to alter the budgets from which the above expenditure will be taken, and increase these amounts as necessary to mitigate the impact of inflation, recognising that this expenditure may occur many years in the future; and
 - d. Chief Officer and Executive Director of Resources to jointly approve the cancellation of events on Trafalgar Square upon activation and the GLA providing funding where necessary to assist with organisers' committed spend.

Mayor of London

I confirm that I do not have any disclosable pecuniary interests in the proposed decision and take the decision in compliance with the Code of Conduct for elected Members of the Authority.

The above request has my approval.

Signature:



Date:

24/9/19

PART I - NON-CONFIDENTIAL FACTS AND ADVICE TO THE MAYOR

Decision required – supporting report

1. Introduction and background

- 1.1. Operation London Bridge is the code name for the mourning arrangements that will take place over an expected 11-day period following the death of Her Majesty Queen Elizabeth II, culminating in her State Funeral. The day of the State Funeral will be announced as a Bank Holiday unless it falls on a Saturday. If the 11th day falls on a Sunday, the State Funeral will be postponed until the Monday increasing the timeline to 12 days.
- 1.2. Operation London Bridge will have a significant impact on London due to the series of events that will take place across the 11-day mourning period including potential royal train and coffin movements (dependent on location of demise), five days of Lying in State (with a major queue of members of the public to pay their respects), the Accession Council, public Proclamation of the new King, books of condolence, floral tribute gardens and gun salutes. These will culminate in a State Funeral in Westminster Abbey, followed by a cortege route to Hyde Park Corner then onto Windsor.
- 1.3. Operation Forth Bridge is the code name for the mourning arrangements that will take place over an expected nine-day period following the death of Prince Phillip, the Duke of Edinburgh. The Duke of Edinburgh's funeral will take place on the final day of mourning in a private Royal service in Windsor, ahead of which there will be a short processional route from St James's Palace to Hyde Park Corner before the cortege leaves for Windsor. While a Bank Holiday will not be announced for the funeral, mourners are expected to watch the cortege in London, and throughout the mourning period, to seek to pay their respects and express their sympathy to the Royal Family.
- 1.4. Due to the number of unknowns with regards to the date and time of activation, weather conditions and potential overlapping events, all planning assumptions and plans have to accommodate several different scenarios, which could require differing levels of activity in response and impact on expenditure.
- 1.5. Following agreement between the GLA and HM Government in February 2018, the City Operations Unit was tasked to look at London's state of readiness with regards to both Operation London Bridge and Operation Forth Bridge. Through this work, it became apparent that there were significant gaps within the event management and multi-agency command structure for London.
- 1.6. The City Operations Unit has designed a governance structure that supports London's multi-agency planning and operations to ensure an integrated London response to Operation London Bridge and Operation Forth Bridge can be planned and delivered. Working groups including Crowd and Visitor Dynamics, C3 (Command, Control and Co-ordination) and Reporting, Volunteers and Welfare, Transport, and Health have been established to facilitate planning.
- 1.7. The public demand to 'be a part' of Operation London Bridge is expected to be unprecedented and incomparable to any previous events in London. Accordingly, additional detailed planning is required across agencies to ensure that London is prepared and is a safe and dignified place for visitors and mourners during this time, as well as minimising the impact on others going about their normal business.
- 1.8. There are two strands of work covered in this decision: the London Operational Plan which is supported by the City Operations Unit and multiple agencies across London, and the GLA Internal Plan which involves teams from across the Authority who will act in response to both events.
- 1.9. The planning and delivery of the London Operational Plan is overseen by the Chief of Staff, driven by the City Operations Unit and fully supported by the multi-agency working groups (which include GLA representation as appropriate).

- 1.10. The planning and delivery of the GLA Internal Plan is the overseen by the Chief Officer and is fully supported by the work of internal teams such as Events for London, Team London, the Press Office, External Relations, the Mayor's Private Office, the Assembly Secretariat, the Technology Group and Facilities Management. The City Operations Unit co-ordinates this on behalf of the Chief Officer.

2. Objectives and expected outcomes

The London Operational Plan

- 2.1. The City Operations Unit is working with the Government and key London agencies to deliver the London Operational Plan.
- 2.2. The majority of the planning work is focused on Operation London Bridge due to the schedule of events across the 11-day period and the anticipated high levels of public interest. There is the risk of demand significantly exceeding the capacity of the transport network, and the high number of attendees causing issues for business and residents. In the worst case, there is the risk of overcrowding and crushing if crowds are not managed appropriately.
- 2.3. Operation Forth Bridge is not expected to generate the same risks, as there is only one day of activity which has a very short ceremonial movement and it is anticipated that the increased demand will not exceed that experienced for other events in central London.
- 2.4. The plan will require the set up and staffing of the London Coordination Centre (LCC) which will be based at Palestra. The LCC will support key daily reporting in line with the Government's 'battle rhythm' for both Operation London Bridge and Operation Forth Bridge and provide appropriate coordination arrangements enabling London-wide strategic and tactical decisions to be made with the involvement of all potentially affected agencies.

London Operational Plan

- 2.5. Since 2018, the GLA has been working with London stakeholders to better understand issues relating to crowds and the movement of people in and around the ceremonial events to be held in the city.
- 2.6. At that time, it was acknowledged by stakeholders that there was no integration between ceremonial plans, transport hubs and the footprint between them. Therefore, in October 2018 the GLA agreed (through Decision DD2271) to engage a movement strategy expert, Steer, to look at the implications of the current plans for London. Their findings were significant and led stakeholders to acknowledge that a wider management plan for London needed to be developed as a priority.
- 2.7. The GLA and TfL are currently working on a three-phased approach to this work and are jointly hosting a series of workshops in order to put in place an interim contingency plan for London by November 2019.
- 2.8. This decision therefore seeks the approval for up to £60,000 to complete a variation of the contract with Steer to ensure the interim contingency plan and the development of the London Operational Plan can be tested. The crowd modelling tool previously produced will be enhanced to include additional variables such as members of the public arriving by bus and coach or staying overnight in central London hotels.
- 2.9. This decision also seeks the approval of up to £400,000 to go to tender for an event management company to work with the City Operations Unit for a nine-month period anticipated to start in November 2019, to develop the London Operational Plan.
- 2.10. The London Operational Plan will work across multiple London agencies to develop a pan-London stewarding strategy and a communications strategy. The plan will aim to support the movement of people to and from London transport hubs to the event footprint and other areas, to support crowd flows and mitigate risks at high impact areas. The plan will also overlay the operational deliverables

that go with the development of this plan, for example walking routes, road closures, bus diversions and temporary closures of train/tube stations. It will also look at welfare provision to ensure it is suitable across the footprint and join up any previous work by partners to the wider London event plan to ensure that there is consistency for visitors and residents across the event footprint.

- 2.11. Once the London Operational Plan has been developed, resources will need to be secured for its implementation. It is anticipated that we will look to HM Government to provide financial support for this, given the significant expenditure the GLA will already have incurred. Should opportunities arise for the work set out in this decision to be part-funded by an appropriate third party (such as HM Government or a London agency involved in Bridges planning), approval is sought for the Chief of Staff to seek and receive such funding in order to reduce the burden on the GLA.

The London Coordination Centre

- 2.12. The London Co-ordination Centre (LCC) will support the delivery of the London Operational Plan and provide a multi-agency working environment to ensure an accurate London situational awareness report can be provided to the Government (National Bridges Secretariat) in response to their 'battle rhythm' timings for Operation London Bridge and Operation Forth Bridge.
- 2.13. It has been agreed by TfL that the LCC will be based in the command suite at Palestra and will be staffed by members of the GLA City Operations Unit, London Resilience Group and multi-agency London representatives.
- 2.14. Where key members of staff are away from London when Bridges is activated, the City Operations Unit will be responsible for arranging their immediate return to London. This will be funded through individual directorate budgets as necessary.
- 2.15. The command suite at Palestra is equipped with technology, phone lines and CCTV facilities. Additional equipment is required to meet the specific needs of Operation London Bridge.
- 2.16. This decision therefore seeks the approval of the expenditure of up to £20,670 on additional technology supplies such as televisions and roaming WiFi equipment. These will not be purchased until the activation of a Bridges event, to ensure the latest technology is available and in recognition that TfL may upgrade facilities at Palestra in the interim. It will then be stored and used for the other Bridges event, thereafter being handed over to an appropriate GLA team for future use or disposal.
- 2.17. It is recognised that the uncertain timing of both Bridges events makes it difficult to anticipate all costs that may arise and need committing promptly to ensure the safe, efficient and dignified conduct of events. Therefore, this decision seeks the approval of the Mayor to delegate authority to the Chief of Staff on activation to approve additional required spend of up to £25,000 for Forth Bridge and £100,000 for London Bridge.

GLA Internal Plan

- 2.18. The Chief Officer and the City Operations Unit have been working with all the internal GLA teams that have a delivery responsibility during Operation London Bridge and Operation Forth Bridge. Plans have been reviewed and the expenditure for each team is detailed in the relevant subsections.
- 2.19. The expected GLA activities in relation to London Bridge are as follows:
- to support the Mayor of London with all his activity throughout the mourning period as the representative of and "voice for London";
 - to run an Unaccredited Media Centre in City Hall along with two Unaccredited Media Stands in Trafalgar Square and More London;
 - to support the London Assembly with hosting the Authority's formal meeting during the mourning period;

- to deploy a large-scale volunteer programme to support the welfare of Londoners, visitors and mourners at key locations across the capital for the duration of the mourning period;
- to make adaptations to City Hall to reflect the mood of the nation and to facilitate the teams that will be running their operations from City Hall; and
- to support the running of Trafalgar Square and Parliament Square to ensure it is utilised effectively and other scheduled events have been reviewed and cancelled where appropriate.

2.20. The expected GLA deliverables in relation to Forth Bridge are as follows:

- to support the Mayor of London with all his activity throughout the mourning period as the representative of and “voice for London”; and
- to deploy a small-scale volunteer programme to support the welfare of Londoners, visitors and mourners at key locations across the capital for the duration of the mourning period.

2.21. The GLA Human Resources & Organisational Development unit has been involved in the process of assessing these requirements. Following more detailed planning work, a subsequent Decision Form will be submitted to cover expenditure for the additional staffing requirements, hotel bookings for staff required to work or be immediately available during anti-social hours, and potential recognition schemes to ensure that these deliverables are achieved, as well as looking at what is required for City Hall ‘business as usual’ during both Operation London Bridge and Operation Forth Bridge.

Mayor’s Private Office

2.22. The Mayor’s Private Office is not responsible for any additional expenditure during Operation London Bridge or Operation Forth Bridge. However, should, on activation, the Mayor be outside of London, the Mayor’s Private Office will be responsible from within their own budget for the costs of returning the Mayor to London.

Press and Media

2.23. The GLA’s Head of Media will represent the GLA and Mayor of London on the Cabinet Office Partner Comms Group. The Mayor’s Press Office will support the Mayor in his movements and manage the media work associated with these activities. Further, it has been agreed with Government that, as part of Operation London Bridge, the Mayor’s Press Office will set up and manage an Unaccredited Media Centre in City Hall along with two unaccredited media stands, one in Trafalgar Square and one in More London.

2.24. It is expected that the world’s media will come to London during Operation London Bridge and the unaccredited media stands will be able to manage and give broadcasting opportunities for those who are not accredited. The stands themselves will be planned, built and managed by the Events for London Team.

2.25. There are no non-staffing costs associated with the deliverables of the Mayor’s Press Office. The unaccredited media stands expenditure is detailed under Events for London section and the setup of the Unaccredited Media Centre in City Hall is under the Technology Group section.

Events for London

2.26. The Events for London Team is responsible for the planning, contracting and management of the supplier to install the Unaccredited Media stands in More London and Trafalgar Square for the duration of Operation London Bridge. This includes securing the sites on activation, contracting the production company to deliver the infrastructure and managing stewarding and access to the sites throughout the duration. The Events for London team will need to liaise with the Facilities Management team to ensure landowners give consent to build the sites on activation.

- 2.27. This decision seeks the approval to spend up to £175,000 on the contract award with the event management company to deliver these sites.
- 2.28. This decision also seeks approval for the Mayor to delegate authority to the Chief Officer and Executive Director of Resources to approve the cancellation of events booked on Trafalgar Square and assess the implications of committed spend by organisers and how the GLA will assist if required with reimbursing organisers' expenditure. This is in relation to the entire duration of Operation London Bridge and only relevant for the funeral day of Operation Forth Bridge.

Digital and social media

- 2.29. The Digital Communications Team is responsible for making sure that the GLA's website and social media channels reflect the right tone throughout both Operation London Bridge and Operation Forth Bridge, along with issuing key messages.
- 2.30. In order to ensure the team is prepared, a Delegated Authority Record (DAR) was agreed in April 2019 to confirm the pre-purchasing of relevant imagery for both Operation London Bridge and Operation Forth Bridge, which is now stored in the digital archives ready for activation.
- 2.31. There is also a requirement for a contingency photographer and videographer should the relevant GLA staff member be on leave. Therefore, should this situation arise this decision seeks the approval of expenditure of up to £500 to source a free-lance photographer/videographer on activation of London Bridge only.

Team London (Volunteering)

- 2.32. Based on existing operational plans, Team London is responsible for recruiting and deploying circa 1,500 volunteers to support Operation London Bridge and circa 500 volunteers to support Operation Forth Bridge.
- 2.33. The volunteers' role will be to support wayfinding and the welfare of Londoners and visitors in and around the Operation Feather (Lying in State) route, the Three Parks (Green, Hyde and St James's) and other areas covered by the wider London Operational Plan as it is developed, including routes to and from transport hubs and other relevant locations, such as Trafalgar Square. Volunteers will be the welcoming and dignified face of London during this time.
- 2.34. Team London will also during this time period be working with other specialised voluntary organisations such as Samaritans, Red Cross and Salvation Army to provide a listening ear and emotional support to members of the public. St John's Ambulance is currently contracted by Department for Digital Culture Media and Sport to provide the first aid provision and will have links into the volunteering team to ensure that any medical/first aid issues are dealt with quickly and efficiently.
- 2.35. To ensure preparedness, Team London has previously received approval through Decision ADD2342 to procure the Royal Purple tabards that volunteers will wear in order to identify themselves to members of the public during both Operation London Bridge and Operation Forth Bridge.
- 2.36. In order to recruit and train the number of volunteers required for Operation London Bridge and Operation Forth Bridge, Team London will need sufficient information resources for volunteers, including event information and location information, contact lists and protocol guidance that will be prepared in advance and printed on activation once arrangements are formally confirmed.
- 2.37. In order to retain volunteers, standard Team London procedure is to reimburse volunteer travel up to zones 1 – 6 per shift and to provide volunteer subsistence of up to £6 per shift. This will be done through the normal volunteer expenses process using pre-paid top-up cards. There is a cost for the purchasing of cards and their loading with funds. This expenditure can be recouped after the respective event is over should volunteers choose to spend their full allocation.

- 2.38. Team London is working with the faith community to support welfare centres along the Operation Feather Lying in State route and based on the Three Parks Plan. Churches have entered into pre-agreements to open their doors to allow volunteers to use their facilities as a base, providing hot drink facilities, toilet facilities, access to power and shelter. The welfare facilities will be used for volunteers to meet and finish their shifts, to collect materials required, to raise any specific issues and to bring vulnerable members of the public who may need access to specialised voluntary services. There are 13 sites in total who are ready to respond on activation of Operation London Bridge and 4 sites for Operation Forth Bridge.
- 2.39. In order for Team London to manage the day to day activities of volunteers during Operation London Bridge and report into the London Coordination Centre, they require Facilities Management and the Technology Group to set up their command centre in City Hall Committee Room 1. This will enable them to set up a call centre for volunteer queries and to manage any issues as they arise. Operation Forth Bridge will be managed within Team London's normal working environment.
- 2.40. This decision seeks approval for the anticipated spend of £17,896 to ensure that materials are available to support a quick activation of volunteers and welfare centres.
- 2.41. This decision also seeks approval upon activation of Operation Forth Bridge for the expenditure of up to £113,464 and on activation of Operation London Bridge of up to £422,470 by Team London as described above.

Facilities Management

- 2.42. The Facilities Management team are responsible for ensuring that City Hall is prepared to respond to Operation London Bridge. No work is required for Operation Forth Bridge.
- 2.43. City Hall will need to be staffed to enabled around-the-clock working by relevant members of staff and extended use by non-accredited media. This decision seeks approval for the expenditure of up to £150,000 on activation for the additional requirements involving City Hall, which include extended security services, cleaning, maintenance, radio and equipment hire and consumable supplies.
- 2.44. The Facilities Management team are also responsible for the operations on Trafalgar Square and Parliament Square. This decision seeks the approval of £39,000 on activation for the additional services required on Trafalgar Square and Parliament Square which includes additional staffing by Heritage Wardens, extending café opening hours and other facilities, with the associated additional cleansing and maintenance costs.

Technology Group

- 2.45. The Technology Group is responsible for ensuring staff have technology equipment that is fit for purpose and that the volunteer programme and unaccredited media centre have access to equipment and WiFi 24 hours a day when required.
- 2.46. Both Committee Room 1 and 4&5, which will be used for the Team London Volunteer Command Centre and the Unaccredited Media Centre respectively during Operation London Bridge, have had their requirements mapped out and agreed.
- 2.47. No additional expenditure is required from Technology Group to support either event as all equipment required is already in stock.

London Assembly

- 2.48. During Operation London Bridge, the London Assembly will host a joint extraordinary meeting with the Mayor of London in the City Hall Chamber in order to pass on their official motion of condolence to the new King. This is anticipated to take place between four and six days following activation. All other Assembly meetings will be cancelled during the 11 day period.

- 2.49. In order for this meeting to be quorate and proceed, at least 13 Assembly members must be present. The London Assembly are responsible for returning any members to London for the meeting as necessary out of their existing budget.
- 2.50. This decision seeks approval of up to £1,000 on activation to put towards the event production, including appropriate music and catering.

3. Equality comments

- 3.1. Under section 149 of the Equality Act 2010, as a public authority, the GLA are subject to a public-sector equality duty and must have 'due regard' to the need to (i) eliminate unlawful discrimination, harassment and victimisation; (ii) advance equality of opportunity between people who share a relevant protected characteristic and those who do not; and (iii) foster good relations between people who share a relevant protected characteristic and those who do not. Protected characteristics under section 149 of the Equality Act are age, disability, gender re-assignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation, and marriage or civil partnership status (all except the last being "relevant" protected characteristics).
- 3.2. Both Operation London Bridge and Operation Forth Bridge are open to all members of the public who wish to attend. Restrictions will only be put in place where crowds are too large, and spaces are becoming deemed unsafe.
- 3.3. The needs of people with protected characteristics will be considered as part of the planning process. Arrangements for much of the events, for example ceremonial viewing areas and the Lying in State queue, are outside the control of the Authority and equality issues will be raised with partners as they are identified.

4. Other considerations

- 4.1. The timing of these events is unknown and factors such as time of year, weather and other events could significantly impact the delivery of the plan. Delegations within this decision will help to support any additional expenditure that is required on activation.
- 4.2. Operation London Bridge will lead to significant impact on businesses and residents in central London. Local Boroughs and the City of London Corporation are working up individual plans to support these issues, which will be reviewed as part of the London coordination arrangements established by the GLA.
- 4.3. There is significant risk that the transport network may not be able to accommodate the volume of people seeking to move around London. The development of the London Operational Plan will seek to mitigate and manage this.
- 4.4. It is accepted that there is significant public interest in the arrangements for both events and the associated costs, but that this is outweighed by the need for discretion about what after all are the funeral arrangements for two living members of The Royal Family. In the event of their demise not being coterminous, a financial report will be published 60 days after each event. Freedom of Information requests will be considered on a case-by-case basis, but it is anticipated that it may not be appropriate to respond fully until after both events have taken place.
- 4.5. There are no interests to be declared from those involved in drafting this decision.

5. Financial comments

- 5.1 The estimated cost of £1.4 million to support Operation London Bridge and Operation Forth Bridge will be funded from contingencies available to the GLA and managed by the Finance and City Operations Team.
- 5.2 Due to the unknown date of these events, and the evolving nature of the plans, the impact of this decision will need to be kept under review until both events have occurred. Accordingly, a delegation to the Executive Director of Resources is sought to, as part of the Authority's budgeting processes, determine from where funding will be drawn should activation occur in the relevant financial year, and to update expenditure approvals based on inflationary pressures subsequent to this decision being approved.
- 5.3 A summary of the expenditure proposed in this decision is given below:

Team Name	Expenditure in Advance	Expenditure on Activation	Total
LONDON BRIDGE			
City Operations	£480,670	£0	£480,670
Press Team	£0	£0	£0
Technology Group	£0	£0	£0
Team London	£14,190	£422,470	£436,660
Digital Team	£0	£500	£500
Facilities Management	£0	£189,000	£189,000
Events for London	£0	£175,000	£175,000
London Assembly	£0	£1,000	£1,000
TOTAL	£494,860	£787,970	£1,282,830
FORTH BRIDGE			
Team London	£3,706	£113,464	£117,170
TOTAL	£3,706	£113,464	£117,170
OVERALL TOTAL	£498,566	£901,434	£1,400,000

6. Legal comments

- 6.1. The foregoing sections of this report indicate that the decisions requested of the Mayor fall within the statutory powers of the GLA to promote and/or to do anything which is facilitative of or conducive or incidental to the discharge of GLA's general functions and in formulating the proposals in respect of which a decision is sought officers have set out above how they have complied with the GLA's related statutory duties to:
- 6.1.1 pay due regard to the principle that there should be equality of opportunity for all people
- 6.1.2 consider how the proposals will promote the improvement of health of persons, health inequalities between persons and to contribute towards the achievement of sustainable development in the United Kingdom; and
- 6.1.3 consult with appropriate bodies.

- 6.2 Section 31 of the Greater London Authority Act 1999 places limitations upon the GLA incurring expenditure on certain activities which may be undertaken by functional bodies other public bodies. Section 31(6) of that Act however, permits such expenditure where it is incurred in co-operating with, or facilitating or coordinating the activities of such bodies. Officers have indicated that the coordination of London's key agencies in this context is a key driver for the activity in respect of which the expenditure proposed is to be incurred.
- 6.3 In taking the decisions requested of him, the Mayor must have due regard to the Public Sector Equality Duty; namely the need to eliminate discrimination, harassment, victimisation and any other conduct prohibited by the Equality Act 2010, and to advance equality of opportunity and foster good relations between persons who share a relevant protected characteristic (race, disability, gender, age, sexual orientation, religion or belief, pregnancy and maternity and gender reassignment) and persons who do not share it (section 149 of the Equality Act 2010). To this end, the Mayor should have particular regard to section 3 (above) of this report.
- 6.4 Officers must ensure that:
- 6.4.1 the procurement of works, services or supplies required are procured in accordance with the GLA's Contracts and Funding Code in liaison with TfL Commercial and that appropriate contract documentation is put in place and executed by the proposed providers and the GLA before the commencement of any works, services or supplies.
 - 6.4.2 the proposed variation of the GLA's contract with Steer (noted at section 2.7 of this report) is agreed, documented and executed in accordance with the provisions of that contract prior to the commencement of the varied services.

7. Planned delivery approach and next steps

- 7.1. There is no set timeline for these events, as the date of their occurrence is unknown. Given the importance of London being ready, tenders and contracts will be issued promptly as described in this decision.

Appendices and supporting papers:

None

Public access to information

Information in this form (Part 1) is subject to the Freedom of Information Act 2000 (FoIA) and will be made available on the GLA website within one working day of approval.

If immediate publication risks compromising the implementation of the decision (for example, to complete a procurement process), it can be deferred until a specific date. Deferral periods should be kept to the shortest length strictly necessary. **Note:** This form (Part 1) will either be published within one working day after it has been approved or on the defer date.

Part 1 - Deferral**Is the publication of Part 1 of this approval to be deferred? YES**

If YES, for what reason: This information contained in this report will be published at a later date, following the conclusion of both events. Publication now is not in public interest as it could seriously compromise arrangements for the planning and delivery for both events. Requests for information under the FoIA will be handled in accordance with Section 22 of the Act.

Until what date: following the conclusion of both events.

Part 2 - Sensitive information

Only the facts or advice that would be exempt from disclosure under FoIA should be included in the separate Part 2 form, together with the legal rationale for non-publication.

Is there a part 2 form - NO

ORIGINATING OFFICER DECLARATION:

Drafting officer to
confirm the
following (✓)

Drafting officer:

Sophie Scowen has drafted this report in accordance with GLA procedures and confirms the following:

✓

Sponsoring Director:

Emma Strain has reviewed the request and is satisfied it is correct and consistent with the Mayor's plans and priorities.

✓

Mayoral Adviser:

David Bellamy has been consulted about the proposal and agrees the recommendations.

✓

Advice:

The Finance and Legal teams have commented on this proposal.

✓

Corporate Investment Board

This decision was agreed by the Corporate Investment Board on 30 September 2019.

EXECUTIVE DIRECTOR, RESOURCES:

I confirm that financial and legal implications have been appropriately considered in the preparation of this report.

Signature

M. D. Elle

Date

23.9.19

CHIEF OF STAFF:

I am satisfied that this is an appropriate request to be submitted to the Mayor

Signature

D. Bellamy

Date

23/9/2019.

