

## REQUEST FOR DIRECTOR DECISION – DD2625

### Title: Renewal of Jaspersoft reporting licences for GLA Open Project System and Skills Gateway

#### Executive summary:

For the past five years, Jaspersoft has been used as the reporting solution for Open Project System and the Skills Gateway. It is made up of two parts: JasperReports Server and Jasper Studio.

The current licence for this commercial off-the-shelf tool expires in April 2023, and new licences are required to ensure continuity of service. There are currently 148 users across Jaspersoft, and new users are frequently added.

#### Decision:

That the Executive Director of Strategy and Communications approves up to £105,000 revenue expenditure during 2023-24 and 2024-25 on the procurement of a two-year licence of Jaspersoft (comprising JasperReports Server and Jasper Studio), via TfL's Reseller 2 Framework, to ensure uninterrupted access to grant and project data for the purpose of project and programme management.

#### AUTHORISING DIRECTOR

I have reviewed the request and am satisfied it is correct and consistent with the Mayor's plans and priorities.

It has my approval.

**Name:** Niran Mothada

**Position:** Executive Director, Strategy & Communications

**Signature:**



**Date:**

06/03/2023

## **PART I – NON-CONFIDENTIAL FACTS AND ADVICE**

### **Decision required – supporting report**

#### **1. Introduction and background**

- 1.1. Open Project System (OPS) supports 50 grant-funding programmes, mostly related to the work of the Housing and Land (H&L) and Skills and Employment teams. However, it is also used by the Environment and Regeneration teams; and by H&L to manage land projects to allow project delivery to be monitored and reported on.
- 1.2. The current service is made up of a suite of products: the bespoke OPS product itself, which manages grants and allows partners to request and be awarded grants whilst supporting project management for internal project managers; the Skills Gateway, a bespoke learner records system that interfaces with OPS; and Jaspersoft, an off-the-shelf licensed reporting solution for both OPS and Skills Gateway.
- 1.3. Over £11bn of approved grant funding has flowed through OPS since its inception in 2016. Of this, over £5.5bn of grants have been paid via OPS. In addition to this, there is £2.1bn spend on internal land projects managed via OPS.
- 1.4. Jaspersoft has been used as the reporting solution for OPS and the Skills Gateway for the past five years, and is made up of two parts.
- 1.5. The first of these is the JasperReports Server, a stand-alone and embeddable reporting tool. It provides reporting and analytics by interfacing with the OPS and Skills Gateway databases.
- 1.6. The second is Jaspersoft Studio, editing software for JasperReports. It helps users design and run report templates; build report queries; write complex expressions; and create custom visualisations. It integrates JasperReports Server to create powerful report-publishing workflows.
- 1.7. The existing licence allows users across the GLA to access and report on data from both systems. It is considered to be of daily critical importance for business delivery.
- 1.8. The Jaspersoft products – JasperReports Server and Jasper Studio – are owned by the Cloud Software Group. The GLA proposes to procure the licences for the Jaspersoft products via a call-off from TfL's Reseller 2 Framework (ICT12833), which commenced on 1 February 2020 and runs until 1 February 2024. The call-off contract will be procured competitively in accordance with the Reseller 2 Framework's rules for mini-competitions. In light of this, the licences will be procured using a competitive tender process, managed by TfL Procurement and Commercial (via e-tendering), in compliance with the GLA's Contracts and Funding Code.

#### **2. Objectives and expected outcomes**

- 2.1. The current licence expires in April 2023, and new licences are required to ensure continuity of service.
- 2.2. An organisational review and transformation of grant, project and loans services across the GLA is currently under way. Given the scale of work involved, it is anticipated that this transformation will take a couple of years to deliver, and that it will be three to four years before we are ready to migrate data from current systems to any replacement solutions.
- 2.3. Meanwhile, we anticipate no change to the way OPS and the Skills Gateway will be used over the next couple of years. We therefore require a multi-year licence to ensure that there is no gap in current ways of working.

- 2.4. The current licence is a Jaspersoft licence, with an audit feature add-on for JasperReports Server and Jasper Studio. We require the same provision for the next two years.
- 2.5. Once the licences have been procured, the current reporting provisions can continue with no change to users.

### 3. Equality comments

- 3.1. As this is an extension of an existing service, this work does not change any aspects relating to equality or diversity.

### 4. Other considerations

#### Key risks and issues

- 4.1. The key risks associated with this decision are as follows:

Area	Risk description	Mitigation
No access to regular reporting	If the licences are not renewed, teams will not be able to extract data relating to performance, delivery, forecasting and other KPIs that allow for effective project and programme delivery.	The renewal of the licences on a multi-year approval ensures continuity of this business-critical function.
Unable to audit and monitor decisions and data effectively	With no reporting tool, the vast amount of data relating to decision making (some of which is published to ensure transparency) becomes impossible, or very manual and ineffective.	The renewal of the licences on a multi-year approval ensures continuity of this business-critical function.
Duplicating effort	With a single-year licence this approval and procurement process has to be followed again for a known requirement, resulting in duplicated effort.	A multi-year licence (covering two years) will avoid this risk.

#### Links to Mayoral strategies and priorities

- 4.2. An effective grant-management system supports the achievement of GLA priorities in the areas where teams use it. This helps ensure Londoners benefit from the outcomes and outputs delivered via grants awarded to partner organisations.
- 4.3. Having a reporting tool that allows extraction and analysis of the data relating to grant projects ensures scrutiny, analysis and measurement of KPIs.
- 4.4. GLA OPS' implementation is consistent with several aims in the Digital and Technology Strategy and Programme 2019:
- to support smart ways of working and agile development to deliver better-designed services
  - to make greater use of cloud-based services to support flexible working
  - to have infrastructure that is scalable, reliable and resilient, and has the capacity to cope with greater load

- to prioritise the use of open-source systems (to reduce our costs, and to produce reusable and sustainable components)
- to create services that: customers and citizens find useful and well designed; meets user needs; provides the information sought in the fastest possible time; and meets digital service standards.

#### Impact assessments and consultations

- 4.5. There are no conflicts to declare from any of those involved in the drafting or clearance of this decision form.

### **5. Financial comments**

- 5.1. The request is for up to £105,000 revenue expenditure to renew the existing Jaspersoft licence for the GLA over the next two years. This is to continue the provision of the reporting for OPS and the Skills Gateway. The expenditure is expected to be split across year one (£50k) and year two (£55k).
- 5.2. There is sufficient funding within the OPS revenue budget to cover this cost.

### **6. Legal comments**

#### Power to undertake the requested decision

- 6.1. The foregoing sections of this report indicate that the decision requested of the director concerns the exercise of the Authority's general powers; and falls within the Authority's statutory power to do such things considered to further or that are facilitative of, or conducive or incidental to, the promotion of economic development and wealth creation, social development and improvement of the environment in Greater London. In formulating the proposals in respect of which a decision is sought, officers have complied with the Authority's related statutory duties to:
- pay due regard to the principle that there should be equality of opportunity for all people
  - consider how the proposals will promote the improvement of health of persons, health inequalities between persons and to contribute towards the achievement of sustainable development in the United Kingdom
  - consult with appropriate bodies.
- 6.2. In taking the decisions requested, the director must have due regard to the Public Sector Equality Duty – namely the need to eliminate discrimination, harassment, victimisation and any other conduct prohibited by the Equality Act 2010; advance equality of opportunity between persons who share a relevant protected characteristic (age; disability; gender reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; sexual orientation) and persons who do not share it; and foster good relations between persons who share a relevant protected characteristic and persons who do not share it (section 149 of the Equality Act 2010). To this end, the director should have particular regard to section 3 (above) of this report.

#### Procurement

- 6.3. As set out in paragraph 1.8, above, the GLA proposes to procure the Jaspersoft licences via a call-off from TfL's Reseller 2 Framework. Furthermore, as the officers have stated, the call-off will be undertaken in accordance with the rules of the Reseller 2 Framework. The officers must ensure that a call-off contract is put in place between the Authority and the successful reseller, before the services commence.

**7. Planned delivery approach and next steps**

<b>Activity</b>	<b>Timeline</b>
Procurement of contract	March 2023
Delivery start date	April 2023

**Appendices and supporting papers:**

None

### Public access to information

Information in this form (Part 1) is subject to the Freedom of Information Act 2000 (FoIA) and will be made available on the GLA website within one working day of approval.

If immediate publication risks compromising the implementation of the decision (for example, to complete a procurement process), it can be deferred until a specific date. Deferral periods should be kept to the shortest length strictly necessary. **Note:** This form (Part 1) will either be published within one working day after it has been approved or on the defer date.

### Part 1 – Deferral

#### Is the publication of Part 1 of this approval to be deferred? YES

If YES, for what reason: To allow procurement to be completed

Until what date: 01 May 2023

### Part 2 – Sensitive information

Only the facts or advice that would be exempt from disclosure under the FoIA should be included in the separate Part 2 form, together with the legal rationale for non-publication.

#### Is there a part 2 form – NO

### ORIGINATING OFFICER DECLARATION:

Drafting officer to confirm the following (✓)

#### Drafting officer:

Nahida Miah has drafted this report in accordance with GLA procedures and confirms the following:

✓

#### Assistant Director/Head of Service:

Vicky Ridley Pearson has reviewed the documentation and is satisfied for it to be referred to the Sponsoring Director for approval.

✓

#### Financial and Legal advice:

The Finance and Legal teams have commented on this proposal, and this decision reflects their comments.

✓

#### Corporate Investment Board

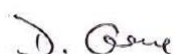
A summary of this decision was reviewed by the Corporate Investment Board on 6 March 2023.

✓

### EXECUTIVE DIRECTOR, RESOURCES:

I confirm that financial and legal implications have been appropriately considered in the preparation of this report.

#### Signature:



#### Date:

07/03/2023