

# **TABLED PAPERS**

**Meeting**    **London Assembly (Annual Meeting)**

**Date**        **Friday 10 May 2024**

**Time**        **10.00 am**

**Place**        **Chamber, City Hall,  
Kamal Chunchie Way, London,  
E16 1ZE**

**7**    **Establishment of Assembly Committees and Bodies for 2024/25**  
(Pages 1 - 22)

[N.B This paper relates to Items 7, 8 and 9 on the agenda for the meeting.]

**8**    **Appointment of Members to Committees**

**9**    **Election of Committee Chairs and Deputy Chairs**

**10**   **Dates of Assembly and Committee Meetings 2024/25** (Pages 23 - 24)

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**Items 7, 8 and 9****London Assembly – Membership of Committees/Panels  
and Terms of Reference 2024/25****1. Summary**

- 1.1 The attached grid sets out a draft structure of and terms of reference for London Assembly committees and other bodies for the 2024/25 Assembly Year.
- 1.2 The proposals set out give rise to the proportionality calculations below, across the committee structure as a whole. The proposed allocation of seats has been drawn up on the basis that the Assembly will **fully comply** with the provisions of Section 17 of the Local Government and Housing Act 1989.
- 1.3 Proportionality rules do not apply to working groups and those seats are therefore not included in the seat total or proportionality calculations.

**2. Recommendations****The Assembly is recommended to:**

- 2.1 **Establish the bodies set out in the tabled Appendix 1 as ordinary committees for the 2024/25 Assembly year with the size, seat allocation, terms of reference, membership, Chairs and Deputy Chairs as also set out in that Appendix;**
- 2.2 **Agree that all Members of each established Assembly party Group are authorised to act as substitute Member for any other Member of their Group on all ordinary committees;**
- 2.3 **Note that the committee structure as set out in the tabled Appendix 1 complies with the proportionality rules, in accordance with the provisions of Section 17 of the Local Government and Housing Act 1989;**
- 2.4 **Establish the bodies set out in the tabled Appendix 2 as working groups of the GLA Oversight Committee for the 2024/25 Assembly year with the size, seat allocation, terms of reference, membership, Chairs and Deputy Chairs as also set out in that Appendix;**
- 2.5 **Reconfirm the existing standing delegation to the Chair of the Assembly to decide to hold a confirmation hearing and to decide whether to request the candidate to produce any documents as set out in paragraph 2.4 of the agenda report; and**
- 2.6 **Reconfirm the previous decisions of the then Business Management and Appointments Committee in respect of committee meetings and work programmes, as set out at paragraphs 4.48 and 4.49 of the agenda report.**

**Advice from the Executive Director of Assembly Secretariat on proportionality:**

Number of seats per Group			
	<b>Assembly Seats</b>		<b>Committee seats overall<sup>1</sup></b>
<b>Labour Group</b>	<b>11</b>	44%	<b>36 (36.08)</b>
<b>Conservative Group</b>	<b>8</b>	32%	<b>26 (26.24)</b>
<b>City Hall Greens Group</b>	<b>3</b>	12%	<b>10 (9.84)</b>
<b>Liberal Democrat</b>	<b>2</b>	8%	<b>7 (6.56)</b>
<b>Ungrouped Member</b>	<b>1</b>	4%	<b>3 (3.28)</b>
<b>Total seats</b>	<b>25</b>		<b>82</b>

<b>Appendix 1: Committees</b>		<b>Seat entitlement</b>				
		<b>Labour</b>	<b>Conservative</b>	<b>Green</b>	<b>Lib Dem</b>	<b>Ungrouped Member</b>
9 Member Committees	Proportional illustration	3.96	2.88	1.08	.72	N/A
	Budget & Performance Committee	4	3	1	1	0
	GLA Oversight Committee	4	3	1	1	0
	Transport Committee	4	3	1	1	0
	Police & Crime Committee	4	3	1	1	0
7 Member Committees	Proportional illustration	3.08	2.24	.84	.56	N/A
	Economy, Culture & Skills Committee	3	2	1	1	0
	Environment Committee	3	2	1	1	0
6 Member Committees	Proportional illustration	2.64	1.92	.72	.48	
	Fire Committee	2	2	1	1	0
	Housing Committee	3	2	1	0	0
	Planning & Regen Committee	3	2	1	0	0

<sup>1</sup> Each Group's strict proportional entitlement to seats as a whole is set out in brackets.

5 Member Committees	Proportional illustration	2.2	1.6	.6	.4	N/A
	Health Committee	2	2	0	0	1
	Confirmation Hearings Committee	2	1	1	0	1
4 Member Committees	Proportional Illustration	1.76	1.28	.48	.32	N/A
	Audit Panel	2	1	0	0	1
<b>Total</b>		<b>36</b>	<b>26</b>	<b>10</b>	<b>7</b>	<b>3</b>
<b>Appendix 2 <sup>2</sup> Working Groups</b>						
Elections Review Working Group		1	1	1	1	0
Chief Exec's Performance Review Panel		1	1	1	1	0
Standing Orders Working Group		1	1	1	1	0

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<sup>2</sup> Proportionality rules do not apply to working groups and their seats are therefore not included in the seat total. There is significant flexibility in their size and composition.

<b>Audit Panel</b>		
<b>Total number of seats: 4</b>	<b>Membership</b>	
<i>Allocation</i>	<i>Party Group</i>	<i>Name</i>
2 Labour	Labour	Bassam Mahfouz AM (Deputy Chair)
1 Conservatives	Labour	Krupesh Hirani AM
1 ungrouped Member	Conservative	<b>Neil Garratt AM (Chairman)</b>
	Ungrouped	Alex Wilson AM
<b>Substitutes:</b>		
All Members of each established Assembly party Group are authorised to act as substitute Member for any other Member of their Group on all ordinary committees.		
<b>Terms of Reference</b>		
<ol style="list-style-type: none"> <li>1. To review progress reports on the internal audit work plan; receive internal audit reports and follow-up reports arising from that plan; and consider the Director of Audit, Risk and Assurance's annual report and annual opinion on the internal control environment for the GLA;</li> <li>2. To receive and note the external auditor's annual programme; receive external audit reports and management letters, and, where a report is made in respect of the GLA, to make recommendations to the Assembly at the meeting at which the report is to be formally considered in the presence of the Mayor in accordance with Schedule 7 of the Local Audit and Accountability Act 2014;</li> <li>3. To review the GLA's anti-fraud policies and the GLA's risk management framework, promoting probity and good practice across the GLA;</li> <li>4. To review as appropriate matters raised by the external auditors' management letters and reports; and</li> <li>5. To receive and commission other work within the remit of the Panel, following the advice of the Executive Director of Resources, as necessary.</li> </ol>		

<b>Budget and Performance Committee</b>		
<b>Total number of seats:</b> <b>9</b>	<b>Membership</b>	
<i>Allocation</i>	<i>Party Group</i>	<i>Name</i>
4 Labour	Labour	Krupesh Hirani AM (Deputy Chair)
3 Conservative	Labour	Anne Clarke AM
1 Green	Labour	Unmesh Desai AM
1 Liberal Democrat	Labour	Bassam Mahfouz AM
	City Hall Greens	Zack Polanski AM
	London Assembly Liberal Democrats	Gareth Roberts AM
	Conservative	<b>Neil Garratt AM (Chairman)</b>
	Conservative	Alessandro Georgiou AM
	Conservative	Susan Hall AM
<b>Substitutes:</b> All Members of each established Assembly party Group are authorised to act as substitute Member for any other Member of their Group on all ordinary committees.		
<b>Terms of Reference</b>		
To examine and report on matters relating to the budgets and performance of the Greater London Authority and the Functional Bodies, including:		
1.	Examining at each stage of the consultation process the Mayor's budget proposals for the next financial year;	
2.	Undertaking the duties of the Assembly referred to in paragraph 2(2) and paragraph 3(2)(b) of Schedule 6 to the GLA Act 1999; namely, to receive and consider the Mayor's consultation budget prior to the determination of the draft component budget for the Authority and to receive and consider the Mayor's consultation budget prior to the final determination of the draft consolidated GLA budget; and	
3.	Reporting to the Assembly on the Mayor's consultation budget at the conclusion of the consultation process.	
<b>Lead responsibility for scrutiny of:</b> All GLA functional bodies.		

<b>Confirmation Hearings Committee</b>		
<b>Total number of seats:</b> <b>5</b>	<b>Membership</b>	
<i>Allocation</i>	<i>Party Group</i>	<i>Name</i>
2 Labour	Labour	Elly Baker AM
1 Conservative	Labour	James Small-Edwards AM
1 Green	City Hall Greens	Caroline Russell AM
1 ungrouped Member	Conservative	Neil Garratt AM
	Ungrouped	Alex Wilson AM
<b>NB: The Chair for this Committee will be elected at the start of each meeting of the Committee.</b>		
<b>Substitutes:</b> All Members of each established Assembly party Group are authorised to act as substitute Member for any other Member of their Group on all ordinary committees.		
<b>Terms of Reference</b>  In accordance with Section 60A and Schedule 4A of the Greater London Authority Acts 1999 and 2007, to hold confirmation hearings and, as necessary, to make recommendations to the Mayor on proposed appointments.		



## Economy, Culture and Skills Committee

<b>Total number of seats:</b> <b>7</b>	<b>Membership</b>	
<i>Allocation</i>	<i>Party Group</i>	<i>Name</i>
3 Labour	Labour	<b>Marina Ahmad AM (Chair)</b>
2 Conservatives	Labour	Anne Clarke AM
1 Green	Labour	James Small-Edwards AM
1 Lib Dem	City Hall Greens	Zack Polanski AM
	Conservative	Alessandro Georgiou AM (Deputy Chairman)
	Conservative	Neil Garratt AM
	London Assembly Liberal Democrats	Hina Bokhari AM

### **Substitutes:**

All Members of each established Assembly party Group are authorised to act as substitute Member for any other Member of their Group on all ordinary committees.

### **Terms of Reference**

To examine and report on matters relating to economic development, culture, skills, sport and tourism in London and to lead on scrutiny of the Mayor's Economic Development Strategy, the Mayor's Culture Strategy and any actions or decisions taken by the Mayor on matters relating to education, Adult Education and childcare.

#### **Lead responsibility for scrutiny of:**

Adult Education Mayoral Board; London & Partners; Royal Docks Enterprise Zone Programme Board; Royal Docks Network Forum; Business Advisory Board; Mayor's Cultural Leadership Board; London Markets Board; Workspace Advisory Group; London Food Board; Skills for Londoners Board; Skills for Londoners Business Partnership; Infrastructure High Level Group; Museum of London.

<b>Environment Committee</b>		
<b>Total number of seats:</b> <b>7</b>	<b>Membership</b>	
<i>Allocation</i>	<i>Party Group</i>	<i>Name</i>
3 Labour	Labour	Leonie Cooper AM (Deputy Chair)
2 Conservative	Labour	Bassam Mahfouz AM
1 Green	Labour	Joanne McCartney AM
1 Lib Dem	City Hall Greens	<b>Zack Polanski AM (Chair)</b>
	Conservative	Thomas Turrell AM
	Conservative	Keith Prince AM
	London Assembly Liberal Democrats	Gareth Roberts AM
<b>Substitutes:</b> All Members of each established Assembly party Group are authorised to act as substitute Member for any other Member of their Group on all ordinary committees.		
<b>Terms of Reference</b>		
To examine and report on matters relating to the environment in London and to lead on scrutiny of the Mayor's Environment Strategy.		
<b>Lead responsibility for scrutiny of:</b> London Sustainable Development Commission; ReLondon; London Fuel Poverty Partnership.		

<b>Fire Committee</b>		
<b>Total number of seats:</b> <b>6</b>	<b>Membership</b>	
<i>Allocation</i>	<i>Party Group</i>	<i>Name</i>
2 Labour	Labour	Anne Clarke AM
2 Conservative	Labour	Leonie Cooper AM
1 Green	Conservative	Susan Hall AM (Deputy Chair)
1 Lib Dem	Conservative	Thomas Turrell AM
	City Hall Greens	Zack Polanski AM
	London Assembly Liberal Democrats	<b>Hina Bokhari AM (Chair)</b>
<b>Substitutes:</b> All Members of each established Assembly party Group are authorised to act as substitute Member for any other Member of their Group on all ordinary committees.		
<b>Terms of Reference</b>		
1.	To review and make a report or recommendation to the Mayor on any draft document or revision given to the Assembly by the London Fire Commissioner which is prepared and published by the London Fire Commissioner in accordance with the Fire and Rescue National Framework in accordance with the provisions of the Policing and Crime Act 2017. <sup>3</sup>	
2.	To keep under review the exercise of the functions of the London Fire Commissioner.	
3.	To investigate, and prepare reports, as necessary, in accordance with the relevant provisions of section 327I of the Policing and Crime Act 2017. <sup>4</sup>	
4.	To submit proposals to the Mayor/London Fire Commissioner in relation to fire and emergency matters in London as necessary.	
5.	To hold confirmation hearings in respect of the Mayor's proposed candidate for the London Fire Commissioner and Deputy Mayor for Fire.	
[Note: The Committee functions must be exercised with a view to supporting the effective exercise of the functions of the London Fire Commissioner].		

<sup>3</sup> Namely a document which also—

- (a) sets out the Commissioner's priorities and objectives, for the period covered by the document, in connection with the discharge of the Commissioner's functions, or
- (b) contains a statement of the way in which the Commissioner has had regard, in the period covered by the document, to the Framework and to any document within paragraph (a) prepared by the Commissioner for that period.

<sup>4</sup> The powers of the Committee include, in particular, power to investigate, and prepare reports about:

- (a) Any actions and decisions of the London Fire Commissioner;
- (b) Any actions and decisions of an officer of the London Fire Commissioner;
- (c) Matters relating to the functions of the London Fire Commissioner;
- (d) Matters in relation to which the functions of the London Fire Commissioner are exercisable; and
- (e) Any other matters which the Assembly considers to be of importance to fire and rescue services in Greater London.

**Lead responsibility for scrutiny of:**

London Fire Commissioner; London Resilience Forum.

<b>GLA Oversight Committee</b>		
<b>Total number of seats: 9</b>	<b>Membership</b>	
<i>Allocation</i>	<i>Party Group</i>	<i>Name</i>
4 Labour	Labour	Len Duvall AM
3 Conservative	Labour	Elly Baker AM
1 Green	Labour	Leonie Cooper AM
1 Liberal Democrat	Labour	Joanne McCartney AM
	City Hall Greens	Caroline Russell AM (Deputy Chair)
	London Assembly Liberal Democrats	Hina Bokhari AM
	Conservative	<b>Emma Best (Chairman)</b>
	Conservative	Keith Prince AM
	Conservative	Alessandro Georgiou AM
<b>Substitutes:</b> All Members of each established Assembly party Group are authorised to act as substitute Member for any other Member of their Group on all ordinary committees.		
<b>Terms of Reference</b>		
<b>A.</b>	<b>Staffing</b>	
1.	To receive reports from the Head of Paid Service and respond on behalf of the London Assembly to formal consultation from the Head of Paid Service concerning staff appointments and terms and conditions for section 67 (2) employees under the GLA Acts 1999 and 2007.	
2.	Noting that it is a joint decision with the Mayor, to make recommendations to the London Assembly on appointments to the posts of the three statutory officers (Head of Paid Service, Monitoring Officer and the Chief Finance Officer) and on the terms and conditions of employment for those posts.	
3.	Noting that it is a joint decision with the Mayor, to make recommendations to the London Assembly relating to any required disciplinary procedures against the Authority's statutory officers in accordance with relevant procedures.	
4.	In accordance with agreed protocols and at the request of the Head of Paid Service, to appoint as necessary Members to attend appointment panels as non-voting members for relevant staff posts.	
5.	To respond, on behalf of the London Assembly, to consultations under Section 401A of the GLA Act 1999 regarding proposed shared services arrangements.	
6.	To respond, on behalf of the London Assembly, to consultations on any other staffing matter not reserved to the full Assembly, including consultations on staffing policies and procedures.	

<b>B.</b>	<b>Scrutiny</b>
1.	To approve all scrutiny-related Assembly expenditure and proposals for use of <i>rapporteurs</i> , in conformity with the Assembly's decision-making framework procedure.
2.	To scrutinise issues relating to the Mayor's civil contingency and resilience responsibilities.
3.	To scrutinise issues relating to the provision of services to the public (other than those falling within the remit of other committees of the Assembly) and the performance of utilities in London.
4.	To review published Mayoral Decisions at regular intervals and to refer specific Decisions to relevant committees for consideration of inclusion within their work programme, as appropriate.
<b>C.</b>	<b>General</b>
1.	To oversee the programming of the Assembly's business.
2.	To provide a response from the Assembly on consultation in respect of electoral issues, arrangements for major events such as People's Question Time and the State of London debate, consultation concerning Parliamentary bills and all forms of secondary legislation or guidance and any other issue not falling within another committee or sub-committee's subject area and terms of reference.
3.	To deal with and determine any question, issue or other matter not falling within the approved subject area and terms of reference of any other committee.
4.	To vary the approved subject area and terms of reference of the Assembly's other committees and sub-committees, so as to include for the future an issue or other matter not otherwise provided for, in order to facilitate the efficient and effective discharge of the Assembly's business.
5.	To consider and approve a programme of Assembly receptions and events.
6.	To make recommendations to the London Assembly on any other matter requiring a joint decision with the Mayor, where time permits.
<b>D.</b>	<b>Budget</b>
1.	To recommend to the Mayor a budget proposal for the London Assembly for the following financial year.
2.	To allocate the Assembly's budget and to monitor expenditure on scrutiny throughout the year.
3.	To approve, in accordance with GLA policy, all proposed Assembly-related budget virements in excess of £25,000 (noting that virements in excess of £50,000 will be notified to the Mayor once a decision is taken) and to approve all proposed virements between staff and non-staff budgets within the overall Secretariat budget (in consultation with the Mayor for relevant proposed virements in excess of £50,000).

	<b>Lead responsibility for scrutiny of:</b>
	Corporate Investment Board; GLA Group Collaborative Procurement Board; Congress of Leaders; Equality Diversity Inclusion Advisory Group; Strategic Migration Partnership Board; Smart London Board; London Pension Fund Authority; Strategic Coordination Group.

<b>Health Committee</b>		
<b>Total number of seats: 5</b>	<b>Membership</b>	
<i>Allocation</i>	<i>Party Group</i>	<i>Name</i>
2 Labour	Labour	<b>Krupesh Hirani AM (Chair)</b>
2 Conservative	Labour	Marina Ahmad AM
1 Ungrouped Member	Conservative	Emma Best AM (Deputy Chairman)
	Conservative	Andrew Boff AM
	Ungrouped	Alex Wilson AM
<b>Substitutes:</b> All Members of each established Assembly party Group are authorised to act as substitute Member for any other Member of their Group on all ordinary committees.		
<b>Terms of Reference</b>		
To examine and report on matters relating to health in London and to lead on scrutiny of the Mayor's Health Inequalities Strategy.		
<b>Lead responsibility for scrutiny of:</b> London Health Board; Child Obesity Task Force.		



<b>Housing Committee</b>		
<b>Total number of seats:</b> <b>6</b>	<b>Membership</b>	
<i>Allocation</i>	<i>Party Group</i>	<i>Name</i>
3 Labour	Labour	<b>Sem Moema AM (Chair)</b>
2 Conservative	Labour	Leonie Cooper AM
1 Green	Labour	James Small-Edwards AM
	City Hall Greens	Zoë Garbett AM (Deputy Chair)
	Conservative	Shaun Bailey AM
	Conservative	Andrew Boff AM
<p><b>Substitutes:</b> All Members of each established Assembly party Group are authorised to act as substitute Member for any other Member of their Group on all ordinary committees.</p>		
<p><b>Terms of Reference</b> To examine and report on matters relating to housing in London and to lead on scrutiny of the Mayor’s Housing Strategy.</p>		
<p><b>Lead responsibility for scrutiny of:</b> GLA Land and Property Company; Homes for Londoners Board (HfL); Barking Riverside Limited; Greenwich Peninsula Strategic Board.</p>		

<b>Planning and Regeneration Committee</b>		
<b>Total number of seats: 6</b>	<b>Membership</b>	
3 Labour	Labour	Sem Moema AM (Deputy Chair)
2 Conservative	Labour	Elly Baker AM
1 Green	Labour	James Small-Edwards AM
	City Hall Greens	Zoë Garbett AM
	Conservative	<b>Andrew Boff AM (Chairman)</b>
	Conservative	Shaun Bailey AM
<b>Substitutes:</b> All Members of each established Assembly party Group are authorised to act as substitute Member for any other Member of their Group on all ordinary committees.		
<b>Terms of Reference</b>		
To examine and report on matters relating to spatial development, planning and regeneration in London and to lead on scrutiny of the Mayor's Spatial Development Strategy ('The London Plan').		
<b>Lead responsibility for scrutiny of:</b> Old Oak Common and Park Royal Development Corporation (OPDC) London Legacy Development Corporation (LLDC).		

<b>Police and Crime Committee</b>		
<b>Total number of seats: 9</b>	<b>Membership</b>	
<i>Allocation</i>	<i>Party Group</i>	<i>Name</i>
4 Labour	Labour	Unmesh Desai AM
3 Conservative	Labour	Marina Ahmad AM
1 Green	Labour	Len Duvall AM
1 Liberal Democrat	Labour	Sem Moema AM
	City Hall Greens	Zoë Garbett AM
	Conservative	<b>Susan Hall AM (Chairman)</b>
	Conservative	Shaun Bailey AM
	Conservative	Emma Best AM
	London Assembly Liberal Democrats	Gareth Roberts AM (Deputy Chair)
<b>Substitutes:</b> All Members of each established Assembly party Group are authorised to act as substitute Member for any other Member of their Group on all ordinary committees.		
<b>Terms of Reference</b>		
1.	To review and make a report or recommendation on the draft police and crime plan, or draft variation, given to the Assembly by the Mayor's Office for Policing and Crime and on the Mayor's Office for Policing and Crime Annual Report, in accordance with the provisions of the Police Reform and Social Responsibility Act 2011.	
2.	To keep under review the exercise of the functions of the Mayor's Office for Policing and Crime.	
3.	To investigate, and prepare reports, as necessary, in accordance with the relevant provisions of section 33 of the Police Reform and Social Responsibility Act 2011. <sup>5</sup>	
4.	To submit proposals, as necessary, to the Mayor's Office for Policing and Crime.	
5.	To hold a confirmation hearing in respect of the Mayor's proposed candidate for Deputy Mayor for Policing and Crime and to make recommendations to the Mayor and decisions as necessary on the proposed appointment.	
6.	To fulfil functions in relation to complaints about conduct matters, in accordance with the responsibilities accorded to the Committee by section 31 and schedule 7 of the Police Reform and Social Responsibility Act 2011 and the Elected Local Policing Bodies (Complaints and Misconduct) Regulations 2012.	
	[Note: The Committee functions must be exercised with a view to supporting the effective exercise of the functions of the Mayor's Office for Policing and Crime.]	

<sup>5</sup> The powers of the London Assembly include, in particular, power to investigate, and prepare reports about:

- any actions and decisions of the Mayor's Office for Policing and Crime;
- any actions and decisions of the Deputy Mayor for Policing and Crime;
- any actions and decisions of a member of staff of the Mayor's Office for Policing and Crime;
- matters relating to the functions of the Mayor's Office for Policing and Crime;
- matters in relation to which the functions of the Mayor's Office for Policing and Crime are exercisable; or
- any other matters which the Assembly considers to be of importance to policing and crime reduction in the metropolitan police district.

**Lead responsibility for scrutiny of:**

The London Policing Board and its sub-committees; the Mayor's Office for Policing and Crime, including the London Criminal Justice Board and other Boards; and the Violence Reduction Unit Partnership Reference Group.

<b>Transport Committee</b>		
<b>Total number of seats: 9</b>	<b>Membership</b>	
<i>Allocation</i>	<i>Party Group</i>	<i>Name</i>
4 Labour	Labour	<b>Elly Baker AM (Chair)</b>
3 Conservative	Labour	Unmesh Desai AM
1 Green	Labour	Bassam Mahfouz AM
1 Liberal Democrat	Labour	Joanne McCartney AM
	City Hall Greens	Caroline Russell AM (Deputy Chair)
	Conservative	Keith Prince AM
	Conservative	Neil Garratt AM
	Conservative	Thomas Turrell AM
	London Assembly Liberal Democrats	Hina Bokhari AM
<b>Substitutes:</b> All Members of each established Assembly party Group are authorised to act as substitute Member for any other Member of their Group on all ordinary committees.		
<b>Terms of Reference</b>		
<ol style="list-style-type: none"> <li>1. To examine and report on matters in relation to transport in London and to lead on scrutiny of the Mayor's Transport Strategy.</li> <li>2. To discharge the responsibilities and functions of the Assembly in respect of the London Transport Users' Committee (known as London TravelWatch) under the GLA Act 1999, in particular sections 247 – 252 and Schedules 18 and 19, including oversight of its work and recommendation to the Assembly of its annual budget.</li> </ol> <p><b>Lead responsibility for scrutiny of:</b> Transport for London.</p>		

**Working Groups (to be established at the Annual Meeting as working groups of the GLA Oversight Committee)**

<b>Elections Review Working Group</b>		
<b>Total number of seats: 4</b>	<b>Membership</b>	
<i>Allocation</i>	<i>Party Group</i>	<i>Name</i>
1 Labour	Labour	Len Duvall AM
1 Conservative	Conservative	Neil Garratt AM
1 Green	City Hall Greens	Caroline Russell AM
1 Liberal Democrat	London Assembly Liberal Democrats	Hina Bokhari AM
<b>Terms of Reference</b>		
1.	To review the planning, conduct and costs of the 2024 GLA elections across London and identify improvements for future years; and	
2.	To identify and collate from London Elects and other stakeholders, participants and external experts, views, accounts and explanations for any other issues that arose during the 2024 GLA election process.	
	[Note: The Election Review Working will be automatically be dissolved at the conclusion of its work.]	

<b>Chief Officer Performance Review Panel</b>		
<b>Total number of seats:</b>	<b>Membership</b>	
<i>Allocation</i>	<i>Party Group</i>	<i>Name</i>
1 Labour	Labour	Len Duvall AM
1 Conservative	Conservative	Neil Garratt AM
1 Green	City Hall Greens	Caroline Russell AM
1 Liberal Democrat	London Assembly Liberal Democrats	Hina Bokhari AM
<b>Terms of Reference</b>		
To conduct, in conjunction with the Mayor, the performance review process for the Authority's Head of Paid Service (to be renamed Chief Officer), reporting relevant matters requiring formal decision and/or for consideration as necessary to the GLA Oversight Committee.		

<b>Standing Orders Working Group</b>		
<b>Total number of seats:</b>	<b>Membership</b>	
<i>Allocation</i>	<i>Party Group</i>	<i>Name</i>
1 Labour	Labour	Len Duvall AM
1 Conservative	Conservative	Neil Garratt AM
1 Green	City Hall Greens	Caroline Russell AM
1 Liberal Democrat	London Assembly Liberal Democrats	Hina Bokhari AM
<b>Terms of Reference</b>		
To consider changes to the GLA's Standing Orders as required and to make recommendations to the GLA Oversight Committee.		



## **10 Dates of Assembly and Committee Meetings 2024/25**

**Recommendation:**

**That the timetable of the London Assembly and committee meetings for the 2024/25 Assembly year, as set out in the tabled papers pack, be agreed.**

LONDON ASSEMBLY

Committee Timetable 2024/25

Mon	Tue	Wed	Thu	Fri	Sat	Sun
<b>May 2024</b>						
		1	2 GLA Elections	3	4	5
6 Bank Holiday	7	8	9	10 Annual Meeting	11	12
13	14	15	16	17	18	19
20	21 Environment	22 PCC / GLAOC 2pm	23 MQT	24	25	26
27 Bank Holiday	28	29	30	31		
<b>June 2024</b>						
3	4 Housing	5 PCC / Planning and Regeneration 2pm	6 Plenary	7	8	9
10	11 Budget	12 Economy	13 Fire / GLAOC 2pm	14	15	16 Eid-ul-Adha
17 Eid-ul-Adha	18 Transport	19 PCC	20 MQT	21	22	23
24 Armed Forces Day Service	25 Environment	26 Housing/ Health 2pm	27	28	29 Armed Forces Day	30
<b>July 2024</b>						
1	2 Economy	3 PCC	4 Plenary	5	6	7
8	9 Planning and Regeneration	10 Transport	11 Fire / GLAOC 2pm	12	13	14
15 Audit 2pm	16 Environment	17 PCC / Health 2pm	18 MQT	19	20	21
22	23 Budget	24 Economy / Housing 2pm	25	26	27	28
29	30	31				
<b>August 2024</b>						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23 UNESCO Remembrance: Abolition of Slave Trade	24	25
26 Bank Holiday	27	28	29	30	31	
<b>September 2024</b>						
						1
2	3 Transport	4 GLAOC / Economy 2pm	5 Plenary	6	7	8
9 Planning and Regeneration 2pm	10	11 PCC	12 MQT	13	14	15
16	17	18 Health / Housing 2pm	19 Budget / Environment 2pm	20	21	22
23	24	25	26 Transport	27	28	29
30						
<b>October 2024</b>						
	1	2 Rosh Hashanah	3 Rosh Hashanah	4 Rosh Hashanah	5	6
7	8	9 PCC	10 MQT	11	12 Yom Kippur	13
14 Planning and Regeneration 2pm	15 Economy	16 Environment	17 Housing / Audit 2pm	18	19	20
21	22	23 PCC / GLAOC 2pm	24 Fire / Transport 2pm	25	26	27
28	29	30	31			

Mon	Tue	Wed	Thu	Fri	Sat	Sun
<b>November 2024</b>						
				1 Dwall	2	3
4	5	6 PCC / Environment 2pm	7 Plenary	8 Annual Remembrance Service	9	10 Remembrance Sunday
11 Remembrance Day	12 Housing	13 Transport	14 Economy	15	16	17
18 Health 2pm	19 Budget	20 PCC	21 MQT	22	23	24
25	26 Planning and Regeneration	27 GLAOC	28	29	30	
<b>December 2024</b>						
2	3 Fire	4 PCC / Environment 2pm	5 Plenary	6	7	8
9 Economy 2pm	10 Transport	11 Budget	12 Budget / Housing 2pm	13	14	15
16	17	18 PCC / GLAOC 2pm	19 MQT / Audit 2pm	20	21	22
23	24	25 Christmas Day	26 Boxing Day	27	28	29
30	31					
<b>January 2025</b>						
		1 Bank Holiday	2	3	4	5
6	7 Budget	8 Budget	9 Environment	10	11	12
13	14 Fire	15 PCC / Economy 2pm	16 MQT	17	18	19
20	21 Housing	22 Transport / GLAOC 2pm	23 Plenary (Draft Budget)	24	25	26
27 Holocaust Memorial Day	28 Planning and Regeneration	29 PCC	30 Health	31		
<b>February 2025</b>						
					1	2
3	4	5 Environment	6	7	8	9
10 Economy 2pm	11 Planning and Regeneration	12 PCC	13 Plenary	14 Budget (provisional)	15	16
17	18	19	20	21	22	23
24	25 MQT (Final Budget)	26 PCC / Housing 2pm	27 Transport / GLAOC 2pm	28		
<b>March 2025</b>						
					1	2
3	4 Environment	5 Health	6 Plenary	7	8	9
10	11 Economy	12 PCC	13	14	15	16
17 Audit 2pm	18 Fire	19 Budget	20 MQT	21	22	23
24	25 GLAOC	26 PCC / Housing 2pm	27 Transport	28	29	30
<b>April 2025</b>						
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18 Good Friday	19	20
21 Easter Monday	22	23	24	25	26	27
28	29	30				

All meetings start at 10.00am unless stated otherwise.

**Key:**

- Weekends and bank holidays
- School holidays
- Labour Party
- Conservative Party
- Liberal Democrats
- Green Party

Dates for school holidays in the majority of London boroughs; some schools may vary.

Provisional dates for 2024 Party Conference season based on 2023 dates