

Chief Officer Forms

List of CO forms published in December 2021

CO Number	Decision	Directorate									
222	<p>That the Head of Paid Service:</p> <p>Approves the creation of the following fixed-term 0.6 FTE post to assist in developing the Commission for Diversity in the Public Realm:</p> <table><tr><th>Job title</th><th>Grade</th><th>Duration</th></tr><tr><td>Community Engagement Officer, Commission for Diversity in the Public Realm</td><td>8</td><td>24 months</td></tr></table>	Job title	Grade	Duration	Community Engagement Officer, Commission for Diversity in the Public Realm	8	24 months	Communities and Skills			
Job title	Grade	Duration									
Community Engagement Officer, Commission for Diversity in the Public Realm	8	24 months									
329	<p>That the Head of Paid Service approves the:</p> <ul style="list-style-type: none">Conversion of the following existing fixed term post to a permanent post <table><tr><th>Job title</th><th>Grade</th></tr><tr><td>Senior Project Officer Programme Delivery</td><td>9</td></tr></table> <ul style="list-style-type: none">Extension of the following existing fixed term posts <table><tr><th>Job title</th><th>Grade</th><th>Current end date</th><th>Proposed new end date</th><th>Total duration of the post</th></tr></table>	Job title	Grade	Senior Project Officer Programme Delivery	9	Job title	Grade	Current end date	Proposed new end date	Total duration of the post	Communities and Skills
Job title	Grade										
Senior Project Officer Programme Delivery	9										
Job title	Grade	Current end date	Proposed new end date	Total duration of the post							

		<table><tr><td>Senior Business Engagement Officer</td><td>9</td><td>09/10/2021</td><td>30/09/2023</td><td>4 years</td></tr><tr><td>Senior Business Engagement Officer</td><td>9</td><td>28/10/2021</td><td>30/09/2023</td><td>4 years</td></tr></table>	Senior Business Engagement Officer	9	09/10/2021	30/09/2023	4 years	Senior Business Engagement Officer	9	28/10/2021	30/09/2023	4 years																	
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342	That the Head of Paid Service: Approves the creation of a GLA permanent post of Principal Heritage Planner				Good Growth																								
337	That the Head of Paid Service: <i>Approves the deletion of 19 GLA permanent posts as set out below;</i> <table><tr><th>Job Title</th><th>Grade</th></tr><tr><td>Senior Education & Youth Manager</td><td>13</td></tr><tr><td>Senior Programmes Manager</td><td>11</td></tr><tr><td>Education Policy Manager</td><td>10</td></tr><tr><td>Principal Policy & Projects Officer</td><td>10</td></tr><tr><td>Senior Education Policy Officer</td><td>9</td></tr><tr><td>Senior Education Policy and Data Officer</td><td>9</td></tr><tr><td>London Curriculum Manager</td><td>9</td></tr><tr><td>Senior Project Officer</td><td>9</td></tr><tr><td>Senior Project Officer</td><td>9</td></tr><tr><td>Senior Policy Officer</td><td>9</td></tr><tr><td>Senior Project Officer</td><td>8</td></tr></table>				Job Title	Grade	Senior Education & Youth Manager	13	Senior Programmes Manager	11	Education Policy Manager	10	Principal Policy & Projects Officer	10	Senior Education Policy Officer	9	Senior Education Policy and Data Officer	9	London Curriculum Manager	9	Senior Project Officer	9	Senior Project Officer	9	Senior Policy Officer	9	Senior Project Officer	8	Communities and Skills
Job Title	Grade																												
Senior Education & Youth Manager	13																												
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Senior Project Officer	8																												

Senior Project Officer	8
Senior Children and Young People Participation Officer	8
Senior Project Officer	8
Children and Young People Participation Co-ordinator	7
Project Officer	7
Project Officer	7
Project Support Officer	6
Project Support Officer	5

Approves the creation of 17 GLA permanent posts as set out below;

Job Title	Grade
Head of Children & Young Londoners Team	13
Senior Manager, Programmes	11
Senior Manager, Policy & Intelligence	11
Senior Manager, Partnerships and Insight	11
Principal Policy & Projects Officer	10
Senior Project Delivery Officer	9
Senior Project Delivery Officer	9
Senior Policy Officer	9
Senior Policy Officer	9
Senior Policy Officer	9
Senior Programme Management Officer	9
Senior Partnerships and Insight Officer	9
Senior Children and Young People Participation Officer	9
Children and Young People Participation Co-ordinator	7

	<table><tr><td>Project Officer</td><td>7</td></tr><tr><td>Project Officer</td><td>7</td></tr><tr><td>Partnerships Engagement and Insight Support Officer</td><td>6</td></tr></table> <p>To Note:</p> <ul style="list-style-type: none">• The restructure does not include in scope an apprentice post directly funded from and included in the headcount of the team. The function and role of the apprentice remains unchanged as we must maintain consistency with essential learning requirements for this post.• All newly created posts and the apprentice post will be full-time and permanent, and funded from within existing GLA resources secured within the agreed budget allocated to deliver the NDYP Mission for 2021-2025.	Project Officer	7	Project Officer	7	Partnerships Engagement and Insight Support Officer	6										
Project Officer	7																
Project Officer	7																
Partnerships Engagement and Insight Support Officer	6																
338	<p>That the Head of Paid Service approves the extension of following fixed term posts:</p> <table><tr><th>Job title</th><th>Grade</th><th>Duration of extension</th></tr><tr><td>Programme Director</td><td>13</td><td>6 months</td></tr><tr><td>Programme Manager</td><td>10</td><td>6 months</td></tr><tr><td>Project Manager - City Lead</td><td>10</td><td>6 months</td></tr><tr><td>Communications Manager</td><td>8</td><td>6 months</td></tr></table>	Job title	Grade	Duration of extension	Programme Director	13	6 months	Programme Manager	10	6 months	Project Manager - City Lead	10	6 months	Communications Manager	8	6 months	Strategy and Communications
Job title	Grade	Duration of extension															
Programme Director	13	6 months															
Programme Manager	10	6 months															
Project Manager - City Lead	10	6 months															
Communications Manager	8	6 months															
339	<p>That the Head of Paid Service:</p> <p>Approves the extension of the end date of four existing fixed term posts by one year:</p> <table><tr><th>Job title</th><th>Grade</th><th>Current end date</th><th>Proposed new end date</th><th>Total duration of the post</th></tr></table>	Job title	Grade	Current end date	Proposed new end date	Total duration of the post	Good Growth										
Job title	Grade	Current end date	Proposed new end date	Total duration of the post													

340	<p>That the Head of Paid Service approves the extension of the following fixed-term post:</p> <table><tr><td><i>Job title</i></td><td><i>Grade</i></td><td><i>Extension</i></td></tr><tr><td>Delivery Manager</td><td>9</td><td>18 Months</td></tr></table>	<i>Job title</i>	<i>Grade</i>	<i>Extension</i>	Delivery Manager	9	18 Months	Good Growth		
<i>Job title</i>	<i>Grade</i>	<i>Extension</i>								
Delivery Manager	9	18 Months								
344	<p>That the Head of Paid Service approves the conversion of the following existing fixed term post to anestablished permanent post:</p> <table><tr><td><i>Job title</i></td><td><i>Grade</i></td><td></td></tr><tr><td>Executive Assistant</td><td>7</td><td></td></tr></table>	<i>Job title</i>	<i>Grade</i>		Executive Assistant	7		Chief Officer		
<i>Job title</i>	<i>Grade</i>									
Executive Assistant	7									
346	<p>That the Head of Paid Service:</p> <p><i>Approves the creation of a fixed term Civil Society Policy and Projects Officer post in the Communities and Social Policy unit in the Communities and Skills Directorate.</i></p> <table><tr><td><i>Job title</i></td><td><i>Grade</i></td></tr><tr><td><i>Civil Society Policy and Project Officer</i></td><td>8</td></tr></table>	<i>Job title</i>	<i>Grade</i>	<i>Civil Society Policy and Project Officer</i>	8	Communities and Skills				
<i>Job title</i>	<i>Grade</i>									
<i>Civil Society Policy and Project Officer</i>	8									
347	<p>That the Head of Paid Service:</p> <p><i>Approves the 12 month extension of the following existing fixed-term post:</i></p> <table><tr><td><i>Job title</i></td><td><i>Grade</i></td><td><i>Duration</i></td><td></td></tr><tr><td>Senior Policy Officer – Technology Programme Delivery</td><td>8</td><td>12 months</td><td><i>Extension</i></td></tr></table>	<i>Job title</i>	<i>Grade</i>	<i>Duration</i>		Senior Policy Officer – Technology Programme Delivery	8	12 months	<i>Extension</i>	Good Growth
<i>Job title</i>	<i>Grade</i>	<i>Duration</i>								
Senior Policy Officer – Technology Programme Delivery	8	12 months	<i>Extension</i>							

350	<p>That the Head of Paid Service:</p> <p>1) Approves the creation of a new post of Stakeholder and Events Officer (Grade 8) in the Assembly Communications team to replace the existing Public Affairs Manager (Grade 9) and events officer (grade 6). The role will support the ongoing work of the Assembly in a more cost-effective way. This proposal has been fully discussed with the Assembly Group Leaders who are supportive of the change. The Events officer post was funded from reserves which is not sustainable in the future; this post will be funded from the Communications team base budget.</p> <p>2) Approves the regrading of one of the two External Communications Officer posts from Grade 8 to Grade 9 to become Senior External communications Officer in order to provide a deputy to the Head of Communications. This is important given the need for cover to be provided at weekends and out of hours as well giving a point of contact for the media and Assembly Members when the Head of communications is absent.</p>	Assembly Secretariat
355	<p>That the Head of Paid Service:</p> <p>Approves the creation of the following fixed term post in the Financial Services Resources Directorate,</p> <p>Finance Apprentice, grade 2 to 4 for a period of three years</p>	Resources

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