

# MDA No.: 1352

## Title: Confirmation Hearing for the office of Chair of the Mayor's Cultural Leadership Board

### 1. Executive Summary

- 1.1 In accordance with the Assembly's Standing Orders and the provisions of Schedule 4A to the GLA Act 1999 (as amended), the Chair of the Assembly has delegated authority to: (i) decide whether to hold a confirmation hearing for the Mayor's candidate for appointment to the office listed in Section 60A(3) of the Act; and (ii) to request that the Mayor's candidate for appointment produce, under paragraph 6(4) of Schedule 4A of the GLA Act 1999 (as amended), documents that relate to his or her proposed appointment.
- 1.2 The Chair of the London Assembly received a letter from the Mayor on 4 November 2021 indicating his intention to appoint Moira Sinclair OBE to the office of Chair of the Mayor's Cultural Leadership Board. A copy of the letter from the Mayor is attached at **Appendix 1**.
- 1.3 Following receipt of the letter and informal consultation with party Group Leaders, the Chair of the London Assembly has decided to hold a confirmation hearing in relation to this proposed appointment to the office of Chair of the Mayor's Cultural Leadership Board, and to ask the candidate to provide a CV and supporting statement. Copies of the Chair's letters to Moira Sinclair OBE and the Mayor are attached at **Appendices 2 and 3**.

### 2. Decision

- 3.1 **That the Chair of the London Assembly agreed to:**
  - (a) **Hold a confirmation hearing in relation to the Mayor's proposed appointment of Moira Sinclair OBE to the office of Chair of the Mayor's Cultural Leadership Board; and**
  - (b) **Ask the candidate to provide a CV and supporting statement.**

#### Assembly Member

I confirm that I do not have any disclosable pecuniary interests in the proposed decision and take the decision in compliance with the Code of Conduct for elected Members of the Authority.

The above request has my approval.

Signature:



Printed Name: **Andrew Boff AM, Chair of the London Assembly**

Date: 15 November 2021

### 3. Decision by an Assembly Member under Delegated Authority

#### Background and proposed next steps:

- 3.1 The exercise of delegated authority agreeing to hold a confirmation hearing in respect of the proposed appointment of Moira Sinclair OBE as Chair of the Mayor's Cultural Leadership Board will be formally noted at the London Assembly's next appropriate meeting.

#### Confirmation that appropriate delegated authority exists for this decision:

Signature (Committee Services): L. Harvey

Printed Name: Lauren Harvey, Senior Committee Officer

Date: 11/11/2021

Telephone Number: 020 7983 4383

#### Financial Implications: NOT REQUIRED

Note: Finance comments and signature are required only where there are financial implications arising or the potential for financial implications.

Signature (Finance): Not Required


Printed Name:

Date:

Telephone Number:

#### Legal Implications:

The Chair of the London Assembly has the power to make the decision set out in this report.

Signature (Legal): 

Printed Name: Emma Strain, Monitoring Officer

Date: 11/11/2021

Telephone Number: 020 7983 4421

#### Supporting Detail / List of Consultees:

- Léonie Cooper AM, Deputy Leader of Labour Group
- Susan Hall AM, Leader of GLA Conservatives Group
- Caroline Pidgeon MBE AM, Leader of London Assembly Liberal Democrat Group
- Caroline Russell AM, Leader of City Hall Greens Group

#### 4. Public Access to Information

- 4.1 Information in this form (Part 1) is subject to the FoIA, or the EIR and will be made available on the GLA Website, usually within one working day of approval.
- 4.2 If immediate publication risks compromising the implementation of the decision (for example, to complete a procurement process), it can be deferred until a specific date. Deferral periods should be kept to the shortest length strictly necessary.
- 4.3 **Note:** this form (Part 1) will either be published within one working day after it has been approved or on the defer date.

##### **Part 1 - Deferral:**

Is the publication of Part 1 of this approval to be deferred? NO

If yes, until what date:

##### **Part 2 – Sensitive Information:**

Only the facts or advice that would be exempt from disclosure under FoIA or EIR should be included in the separate Part 2 form, together with the legal rationale for non-publication.

Is there a part 2 form? NO

---

#### **Lead Officer / Author**

Signature: L. Harvey

Printed Name: Lauren Harvey

Job Title: Senior Committee Officer

Date: 11/11/2021

Telephone Number: 020 7983 4383

#### **Countersigned by Executive Director:**

Signature: *Joanna Davidson*

Printed Name: Joanna Davidson, Interim Executive Director of Secretariat

Date: 12/11/2021

Telephone Number: 07813 796175

# MAYOR OF LONDON

**Andrew Boff AM**

Chair of the London Assembly

[Andrew.Boff@london.gov.uk](mailto:Andrew.Boff@london.gov.uk)**Date:** 4 November 2021

Dear Andrew,

**Appointment – Chair of the Mayor’s Cultural Leadership Board 2021-2024**

I write to give notice to the London Assembly of my intention to appoint Moira Sinclair OBE as Chair of the Mayor’s Cultural Leadership Board until 1 May 2024. This statutory board, formally known as the Cultural Strategy Group, was established under section 375 and Schedule 30, Greater London Authority Act 1999.

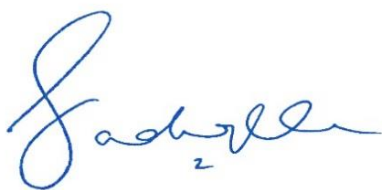
Moira, who was Vice-chair of the Mayor’s Cultural Leadership Board in my first administration, is the Chief Executive of the Paul Hamlyn Foundation. She has extensive knowledge of the culture and creative industries sector and was awarded an OBE for services to charity and the arts in 2020.

Prior to joining the Paul Hamlyn Foundation, Moira was Executive Director for London and the South East at Arts Council England and was formerly Director at Vital Arts, an arts and health charity. Moira has also held positions in local government and in theatre and production management. She is Chair of Clore Leadership, the programme supporting leaders and aspiring leaders in the arts, culture and creative sectors and a member of the Arts & Culture Impact Fund and the British Library advisory councils.

I am confident that Moira has the experience and the commitment to assist me in delivering my priorities for London. I hereby give the required 21 days’ notice from receipt of this letter for the Assembly to consider my proposed appointment and convene a meeting of the Confirmation Hearings Committee and make a recommendation about it if appropriate. Moira Sinclair’s correspondence address is Paul Hamlyn Foundation, 5-11 Leeke Street, London, WC1X 9HY or by email to [msinclair@phf.org.uk](mailto:msinclair@phf.org.uk).

I look forward to hearing from you.

Yours sincerely,

**Sadiq Khan**

Mayor of London

# LONDON ASSEMBLY

## City Hall

The Queen's Walk  
More London  
London SE1 2AA  
Tel: 020 7983 4000

[www.london.gov.uk](http://www.london.gov.uk)



**Andrew Boff AM**  
**Chair of the London Assembly**

**Moira Sinclair OBE**

Paul Hamlyn Foundation  
5-11 Leeke Street  
London  
WC1X 9HY

15 November 2021

Dear Moira,

**Confirmation Hearings Committee – 23 November 2021, 3.30pm, City Hall**

Further to the Mayor's notification to the Assembly of his proposal to appoint you to the office of Chair of the Mayor's Cultural Leadership Board, I am writing to advise that, in accordance with Schedule 4A of the GLA Act 1999 (as amended), I have determined that the London Assembly will hold a Confirmation Hearing in relation to your proposed appointment.

It is requested, therefore, that you attend a meeting of the Confirmation Hearings Committee on Tuesday, 23 November 2021. The meeting will take place in the Chamber at City Hall and will be held in public. The meeting will begin at 3.30pm. The hearing will last no longer than two hours.

The Authority's Head of Paid Service has issued a statutory notice to you in relation to this meeting (please see attached). I have also enclosed, for your information, a copy of the Mayor's letter to me.

I am also writing to request that you provide to the Committee in advance of the meeting a CV with any relevant details. In advance of the meeting you may also wish to provide a supporting statement or any other details which may be of interest to the Committee in relation to your appointment to this office. Please note that information provided will be made public. (Information under Schedule 12A of the Local Government Act 1972 is only exempt from publication if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.)

Questions and supplementary questions to you will relate to the following areas:

- whether the candidate is qualified for the position;
- whether the candidate has the time and capacity for the position;
- whether the candidate is fit (independent and impartial) for the position; and
- key responsibilities and issues for the Cultural Leadership Board for the future.

Please also note that, at the agenda's standing item *Declarations of Interests*, the Chair may invite you to declare any relevant interests in terms of the business of the meeting and regarding the (proposed) appointment.

If there is anything else in relation to this session that you wish to discuss, please contact Lauren Harvey, Senior Committee Officer, by telephone on 020 7983 4383 or by email: [lauren.harvey@london.gov.uk](mailto:lauren.harvey@london.gov.uk).

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Andrew Boff', written in a cursive style.

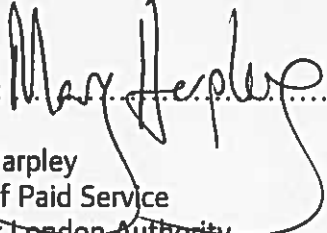
**Andrew Boff AM**  
**Chair of the London Assembly**

**SCHEDULE 4A TO THE GLA ACT 1999  
CONFIRMATION HEARINGS**

**NOTICE REQUESTING ATTENDANCE AT PROCEEDINGS OF THE  
LONDON ASSEMBLY'S CONFIRMATION HEARINGS COMMITTEE**

To: Moira Sinclair OBE  
Paul Hamlyn Foundation  
5-11 Leeke Street  
London  
WC1X 9HY

1. The Confirmation Hearings Committee is an opportunity for Assembly Members to put questions to you, Moira Sinclair OBE, on the Mayor's proposal to appoint you to the office of Chair of the Mayor's Cultural Leadership Board.
2. You are requested to attend a meeting of the Confirmation Hearings Committee for the purposes of giving evidence on the matters described in paragraph 1 above on the time, date and location set out in paragraph 3 below.
3. The meeting of the Confirmation Hearings Committee which you are requested to attend to give evidence will be held –
  - On Tuesday 23 November 2021
  - Commencing at 3.30pm
  - In the Chamber, City Hall, The Queen's Walk, London, SE1 2AA
4. The attached covering letter from the Chair of the Assembly requests that you provide a CV, a supporting statement if you would wish and any other information that the Committee would be interested in in relation to your appointment to this office. This request is made under paragraph 6(4) of Schedule 4A of the GLA Act 1999 (as amended).

Signed: .....

Mary Harpley  
Head of Paid Service  
Greater London Authority

Dated: 15/11/2021

**City Hall**

The Queen's Walk

More London

London SE1 2AA

Tel: 020 7983 4000

[www.london.gov.uk](http://www.london.gov.uk)

# LONDON ASSEMBLY



**Andrew Boff AM**  
**Chair of the London Assembly**

**Sadiq Khan**

Mayor of London

15 November 2021

Dear Mr Mayor,

**Proposed Appointment to the Office of Chair of the Mayor's Cultural Leadership Board**

Thank you for your letter dated 4 November 2021, in which you advised of your proposed appointment of Moira Sinclair OBE to the office of Chair the Mayor's Cultural Leadership Board.

I write formally to confirm that I have decided to hold a Confirmation Hearing in respect of the proposed appointment. The Confirmation Hearings Committee will meet on Tuesday, 23 November 2021, at 3.30pm in the Chamber, City Hall. Your letter will be included in the agenda papers for the meeting.

As you know, in advance of the Hearing the Assembly requests that you provide an up-to-date summary of the role and responsibilities of the relevant office, together with a summary of key issues and priorities for the relevant organisation.

A notice in relation to the meeting has been sent to the nominee in accordance with Schedule 4A of the GLA Act 1999.

The Committee's recommendation regarding this appointment will be sent to you following the meeting.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Andrew Boff', written over a light blue horizontal line.

**Andrew Boff AM**  
**Chair of the London Assembly**