

London Assembly – Membership of Committees and Terms of Reference 2008-09

Audit Panel		
	Membership	
	<i>Party</i>	<i>Name</i>
<i>Proportionality</i>		
1 Cons	(Cons)	Roger Evans
1 Lab	(Lab)	Navin Shah (Deputy Chair)
1 Lib Dem	(Lib Dem)	Caroline Pidgeon
1 unallocated	(unallocated)	Single Member
Office of chair of Audit Panel delegated for decision at the next meeting of the Panel		
<p>Substitutes: For Conservative Group – Andrew Boff, James Cleverly, Brian Coleman, Tony Arbour, Kit Malthouse, Steve O’Connell, Victoria Borwick, Richard Barnes, Gareth Bacon, Richard Tracey. For Labour Group – Jennette Arnold, John Biggs, Len Duvall, Nicky Gavron, Joanne McCartney, Murad Qureshi, Valerie Shawcross. For Liberal Democrat Group – Dee Doocey and Mike Tuffrey</p>		
Terms of Reference		
<ol style="list-style-type: none"> 1. The Audit Panel will be concerned with ensuring the security of and monitoring of financial systems, ensuring that there is an anti-fraud culture, and promoting probity and good practice within the core GLA. 2. To liaise with the external auditors over their annual programme and, with the Mayor as appropriate, to approve the annual internal audit programme. 3. To deal as appropriate with matters raised by the external auditors’ management letters and reports and, where a report is made in respect of the GLA, to make recommendations to the Assembly at the meeting at which the report is to be formally considered in the presence of the Mayor in accordance with Schedule 8 in the 1999 Act. 4. To deal as appropriate with matters arising from the internal auditors’ reports and to comment to the Mayor on matters relevant to his/her responsibilities. 5. To review the GLA's Risk Management Policy and comment to the Mayor as appropriate. 		

Budget Committee		
	Membership	
	<i>Party</i>	<i>Name</i>
<i>Proportionality</i>	(Cons)	Steve O'Connell
4 Cons	(Cons)	Richard Tracey
3 Lab	(Cons)	James Cleverly
1 Lib Dems	(Cons)	Roger Evans
1 Green	(Lab)	John Biggs (Chair)
	(Lab)	Valerie Shawcross
	(Lab)	Murad Qureshi
	(Lib Dem)	Mike Tuffrey (Deputy Chair)
	(Green)	Darren Johnson
Substitutes:		
For Conservative Group – Andrew Boff, Brian Coleman, Tony Arbour, Kit Malthouse, Victoria Borwick, Richard Barnes, Gareth Bacon.		
For Green Group – Jenny Jones		
For Labour Group – Jennette Arnold, Len Duvall, Nicky Gavron, Joanne McCartney, Navin Shah.		
For Liberal Democrat Group – Dee Doocey and Caroline Pidgeon		
Terms of Reference		
1.	To examine at each stage of the consultation process the Mayor's budget proposals for the next financial year and to report to the Assembly thereon as necessary	
2.	To report to the Assembly on the Mayor's consultation budget at the conclusion of the consultation process	
3.	To undertake the duties of the Assembly referred to in paragraph 2(2) and paragraph 3(2)(b) of Schedule 6 to the GLA Act 1999; namely, to receive and consider the Mayor's consultation prior to the determination of the draft component budget for the Authority and to receive and consider the Mayor's consultation prior to the final determination of the draft consolidated GLA budget.	
4.	To examine, monitor and report to the Assembly from time to time on matters relating to the budgets and performance of the Greater London Authority and the Functional Bodies	
5.	To consider budgetary and performance matters on request from another standing committee and report its opinion to that standing committee	
6.	To take into account in its deliberations the cross cutting themes of: the health of persons in Greater London; the achievement of sustainable development in the United Kingdom; and the promotion of opportunity	
7.	To respond on behalf of the Assembly to consultations and similar processes when within its terms of reference	
8.	To refer any issues to the Budget Monitoring Sub-Committee which fall within the Committee's remit.	

9. To investigate the details of the agreement between PDF Europa BV, the GLA and TfL*

* The Assembly agreed at the Mayor's Question Time meeting on 21 February 2007 that this provision be added to the Budget Committee's terms of reference until the conclusion of its investigation.
10. To examine, monitor and report to the Assembly from time to time on Mayoral directions, approvals and decisions, insofar as they relate to the budgets and performance of the GLA and the Functional Bodies.

Budget Monitoring Sub-committee

	Membership	
	<i>Party</i>	<i>Name</i>
<i>Proportionality</i>		Richard Tracey
2 Cons	(Cons)	Steve O'Connell
1 Lab	(Lab)	John Biggs (Chair)
1 unallocated	(unallocated)	Richard Barnbrook

Substitutes:

For Conservative Group – Andrew Boff, James Cleverly, Brian Coleman, Tony Arbour, Kit Malthouse, Victoria Borwick, Richard Barnes, Gareth Bacon, Roger Evans.

For Labour Group – Jennette Arnold, Len Duvall, Nicky Gavron, Joanne McCartney, Murad Qureshi, Navin Shah, Valerie Shawcross.

Business Management and Administration Committee

	Membership	
	<i>Party</i>	<i>Name</i>
<i>Proportionality</i>	(Cons)	Richard Barnes
4 Cons	(Cons)	Tony Arbour
3 Lab	(Cons)	Roger Evans
1 Lib Dems	(Cons)	Brian Coleman
1 Green	(Lab)	Jennette Arnold (Chair)
	(Lab)	Len Duvall
	(Lab)	John Biggs
	(Lib Dem)	Mike Tuffrey
	(Green)	Jenny Jones

Office of Deputy Chair of BMAC delegated for decision at the next meeting of the Committee

Substitutes:

For Conservative Group – Andrew Boff, James Cleverly, Kit Malthouse, Steve O’Connell, Victoria Borwick, Gareth Bacon, Richard Tracey.

For Labour Group – Nicky Gavron, Joanne McCartney, Murad Qureshi, Navin Shah, Valerie Shawcross.

For Liberal Democrat Group – Dee Doocey and Caroline Pidgeon

For Green Group – Darren Johnson

Terms of Reference

	Staffing
1.	To respond on behalf of the London Assembly to formal consultation from the Head of Paid Service (HoPS) concerning staff appointments and terms and conditions for section 67 (2) employees under the GLA Acts 1999 and 2007.
2.	To receive reports from the Head of Paid Service.
3.	With the Mayor and on behalf of the London Assembly, to make appointments to the posts of the three statutory officers (Head of Paid Service, Monitoring Officer and the Chief Finance Officer) and to approve the terms and conditions of employment for those posts.
4.	With the Mayor and on behalf of the London Assembly, to undertake any required disciplinary procedures against the Authority’s statutory officers in accordance with relevant procedures.
5.	In accordance with agreed protocols and at the request of the Head of Paid Service, to appoint as necessary Members to attend appointment panels as non-voting members for relevant staff posts.

B.	Scrutiny
1.	To commission additional scrutinies, where appropriate, and to make recommendations to the Assembly on how best to deal with them, whether by standing or ad hoc proportional committees, non-proportional committees or a rapporteur with a cross-party reference group.
2.	To develop good scrutiny practice across all committees of the Assembly and to advise the Assembly.
3.	To approve all scrutiny-related Assembly expenditure and proposals for use of <i>rapporteurs</i> , in conformity with the Assembly's decision making framework procedure.
C.	General
1.	To oversee the programming of the Assembly's business.
2.	To provide a response from the Assembly on consultation in respect of electoral issues, arrangements for major events such as People's Question Time and the State of London debate, consultation on their behalf concerning Parliamentary bills and all forms of secondary legislation or guidance and any other issue not falling within another committee or sub-committee's subject area and terms of reference
3.	To deal with and determine any question, issue or other matter not falling within the approved subject area and terms of reference of any other committee.
4.	To vary the approved subject area and terms of reference of the Assembly's other committees and sub-committees, so as to include for the future an issue or other matter not otherwise provided for, in order to facilitate the efficient and effective discharge of the Assembly's business,
5.	To have due regard to the decisions of the other Committees of the Assembly.
D.	Budget
1.	To recommend to the Mayor a budget proposal for the London Assembly for the following financial year.
2.	To allocate the Assembly's budget and to monitor expenditure on scrutiny throughout the year.
3.	To approve, in accordance with GLA policy, all proposed Assembly-related budget virements in excess of £25,000 (noting that virements in excess of £50,000 will be notified to the Mayor once a decision is taken) and to approve all proposed virements between staff and non-staff budgets within the overall Secretariat budget (in consultation with the Mayor for relevant proposed virements in excess of £50,000).

Confirmation Hearings Committee

	Membership	
	<i>Party</i>	<i>Name</i>
<i>Proportionality</i>	(Cons)	Tony Arbour
4 Cons	(Cons)	Roger Evans
3 Lab	(Cons)	Brian Coleman
1 Lib Dems	(Cons)	Victoria Borwick
1 Green	(Lab)	Len Duvall
	(Lab)	John Biggs
	(Lab)	Valerie Shawcross
	(Lib Dem)	Mike Tuffrey
	(Green)	Jenny Jones

Offices of Chair and Deputy Chair of CHC delegated for decision at the each meeting of the Committee.

Substitutes:

For Conservative Group – Andrew Boff, James Cleverly, Kit Malthouse, Richard Barnes, Gareth Bacon, Richard Tracey, Steve O’Connell.

For Labour Group – Jennette Arnold, Nicky Gavron, Joanne McCartney, Murad Qureshi, Navin Shah.

For Liberal Democrat Group – Dee Doocey and Caroline Pidgeon

For Green Group – Darren Johnson

Term of Reference

“In accordance with Section 60A and Schedule 4A of the Greater London Authority Acts 1999 and 2007, to hold confirmation hearings and, as necessary, to make recommendations to the Mayor on proposed appointments”

Economic Development & Culture, Sport & Tourism Committee

	Membership	
	<i>Party</i>	<i>Name</i>
<i>Proportionality</i>	(Cons)	
3 Cons	(Cons)	
2 Lab	(Cons)	
1 Lib Dem	(Lab)	
	(Lab)	
	(Lib Dem)	

Decisions on membership of the Committee / Chair and Deputy Chair of the Committee have been delegated to the Chair of the Assembly, in consultation with the Deputy Chair of the Assembly and the Assembly’s party Group Leaders.

Substitutes:

To be confirmed as part of Chair’s decision on membership of the Committee.

Terms of Reference

1. To examine and report from time to time on –
 - matters of importance to Greater London as they relate to economic development/wealth creation, social development, culture, sport and tourism in London.
 - the strategies, policies and actions of the Mayor, the London Development Agency, and the other Functional Bodies where appropriate
2. To examine and report to the Assembly from time to time on the Mayor’s Economic Development Strategy and Culture Strategy, particularly their implementation and revision.
3. To take into account in its deliberations the cross cutting themes of: the health of persons in Greater London; the achievement of sustainable development in the United Kingdom; and the promotion of opportunity.
4. To respond on behalf of the Assembly to consultations and similar processes when within its terms of reference.
5. To be the lead Committee for monitoring and reporting on the London 2012 Olympic Games on behalf of the London Assembly.

Elections Review Committee

Membership		
	<i>Party</i>	<i>Name</i>
<i>Proportionality</i>	(Cons)	Andrew Boff
2 Cons	(Cons)	Brian Coleman (Chairman)
2 Lab	(Lab)	Len Duvall (Deputy Chair)
1 Lib Dem	(Lab)	Joanne McCartney
	(Lib Dem)	Dee Doocey

Substitutes:

For Conservative Group – James Cleverly, Tony Arbour, Kit Malthouse, Steve O’Connell, Victoria Borwick, Richard Barnes, Gareth Bacon, Richard Tracey, Roger Evans.

For Labour Group – Jennette Arnold, John Biggs, Nicky Gavron, Murad Qureshi, Navin Shah, Valerie Shawcross.

For Liberal Democrat Group –Mike Tuffrey and Caroline Pidgeon

Terms of Reference

1. To scrutinise the arrangements for the 2008 London elections in light of what has been learnt from the recent elections in Scotland, Wales and England.

Environment Committee		
	Membership	
	<i>Party</i>	<i>Name</i>
<i>Proportionality</i>	(Cons)	James Cleverly
3 Cons	(Cons)	Gareth Bacon
2 Lab	(Cons)	Steve O'Connell
1 Lib Dem	(Lab)	Murad Qureshi (Deputy Chair)
1 Green	(Lab)	Nicky Gavron
	(Lib Dem)	Mike Tuffrey
	(Green)	Darren Johnson (Chair)
Substitutes:		
For Green Group – Jenny Jones		
For Conservative Group – Andrew Boff, Brian Coleman, Kit Malthouse, Tony Arbour, Victoria Borwick, Richard Barnes, Richard Tracey, Roger Evans.		
For Labour Group – Jennette Arnold, John Biggs, Len Duvall, Joanne McCartney, Navin Shah, Valerie Shawcross.		
For Liberal Democrat Group – Dee Doocey and Caroline Pidgeon		
Terms of Reference		
1.	To examine and report from time to time on – <ul style="list-style-type: none"> the strategies, policies and actions of the Mayor and the Functional Bodies matters of importance to Greater London as they relate to the environment in London. 	
2.	To examine and report from time to time on <ul style="list-style-type: none"> The strategies, policies and actions of the Mayor and the Functional Bodies Matters of importance to Greater London As they relate to sustainable development in London	
3.	To examine and report to the Assembly from time to time on the Mayor's Air Quality, Biodiversity, Energy, Noise and Waste Strategies, in particular their implementation and revision.	
4.	To consider environmental matters on request from another standing committee and report its opinion to that standing committee.	
5.	To take into account in its deliberations the cross cutting themes of: the health of persons in Greater London; and the promotion of opportunity.	
6.	To respond on behalf of the Assembly to consultations and similar processes when within its terms of reference.	

Health and Public Services Committee

	Membership	
	<i>Party</i>	<i>Name</i>
<i>Proportionality</i>	(Cons)	James Cleverly
3 Cons	(Cons)	Andrew Boff
2 Lab	(Cons)	Richard Barnes
1 unallocated	(Lab)	Navin Shah (Deputy Chair)
	(Lab)	Nicky Gavron
	(unallocated)	Richard Barnbrook

Office of Chair of H&PS Committee delegated for decision at the next meeting of the Committee.

Substitutes:

For Labour Group – Jennette Arnold, John Biggs, Len Duvall, Joanne McCartney, Murad Qureshi, Valerie Shawcross.

For Conservative Group – Brian Coleman, Tony Arbour, Kit Malthouse, Steve O’Connell, Victoria Borwick, Gareth Bacon, Richard Tracey, Roger Evans.

Terms of Reference

1. To examine and report from time to time on –
 - the strategies, policies and actions of the Mayor and the Functional Bodies; and
 - matters of importance to Greater London as they relate to the promotion of health in London and the provision of services to the public (other than those falling within the remit of other committees of the Assembly) and the performance of utilities in London.
2. To liaise, as appropriate, with the London Health Commission when considering its scrutiny programme.
3. To consider health matters on request from another standing committee and report its opinion to that standing committee.
4. To take into account in its deliberations the cross cutting themes of: the achievement of sustainable development in the United Kingdom; and the promotion of opportunity.
5. To respond on behalf of the Assembly to consultations and similar processes when within its terms of reference.

Planning & Spatial Development Committee		
	Membership	
	<i>Party</i>	<i>Name</i>
<i>Proportionality</i>	(Cons)	
4 Cons	(Cons)	
2 Lab	(Cons) (Cons)	
1 Lib Dem	(Lab)	
1 Green	(Lab)	
	(Lib Dem) (Green)	
<p>Decisions on membership of the Committee / Chair and Deputy Chair of the Committee have been delegated to the Chair of the Assembly, in consultation with the Deputy Chair of the Assembly and the Assembly's party Group Leaders.</p> <p>Substitutes: <i>To be confirmed as part of Chair's decision on membership of the Committee.</i></p>		
Terms of Reference		
<ol style="list-style-type: none"> 1. To examine and report from time to time on – <ul style="list-style-type: none"> • the strategies, policies and actions of the Mayor and the Functional Bodies • matters of importance to Greater London as they relate to spatial development/planning and housing matters in London. 2. To examine and report to the Assembly from time to time on the Mayor's Spatial Development Strategy ('The London Plan') and the Mayor's Housing Strategy, particularly in respect of its implementation and revision. 3. When invited by the Mayor, to contribute to his consideration of major planning applications. 4. To monitor the Mayor's exercise of his statutory powers in regard to major planning applications referred by the local planning authorities, and to report to the Assembly with any proposal for submission to the Mayor for the improvement of the process. 5. To review Local Development Documents submitted to the Mayor by the local planning authorities for consistency with his strategies overall, to prepare a response to the Mayor for consideration by the Assembly, and to monitor the Mayor's decisions with regard to Local Development Documents. 6. To consider planning matters on request from another standing committee and report its opinion to that standing committee. 7. To take into account in its deliberations the cross cutting themes of: the health of persons in Greater London; the achievement of sustainable development in the United Kingdom; and the promotion of opportunity. 8. To respond on behalf of the Assembly to consultations and similar processes when within its terms of reference. 		

9. To consider, as necessary, strategic planning matters as set out in The Town and Country Planning (Mayor of London) Order 2008 and to make recommendations as appropriate. (The Assembly has no powers in relation to any individual planning applications.)

Transport Committee		
	Membership	
	<i>Party</i>	<i>Name</i>
<i>Proportionality</i>	Cons	Richard Tracey
4 Cons	Cons	James Cleverly
3 Lab	Cons	Victoria Borwick
1 Lib Dems	Cons	Roger Evans
1 Green	Lab	Valerie Shawcross (Chair)
	Lab	Joanne McCartney
	Lab	Murad Qureshi
	Lib Dem	Caroline Pidgeon (Deputy Chair)
	Green	Jenny Jones
Substitutes:		
For Conservative Group – Andrew Boff, Brian Coleman, Tony Arbour, Kit Malthouse, Steve O’Connell, Richard Barnes, Gareth Bacon.		
For Labour Group – Jennette Arnold, John Biggs, Len Duvall, Nicky Gavron, Navin Shah.		
For Liberal Democrat Group – Dee Doocey and Mike Tuffrey		
For Green Group – Darren Johnson		
Terms of Reference		
1.	To examine and report from time to time on – <ul style="list-style-type: none"> • the strategies, policies and actions of the Mayor, Transport for London, and the other Functional Bodies where appropriate • matters of importance to Greater London as they relate to transport in London 	
2.	To examine and report to the Assembly from time to time on the Mayor’s Transport Strategy, in particular its implementation and revision	
3.	To take into account in its deliberations the cross cutting themes of: the health of persons in Greater London; the achievement of sustainable development in the United Kingdom; and the promotion of opportunity	
4.	To oversee the work of the London Transport Users’ Committee, to receive regular monitoring reports from that Committee and support its consultative programme. To negotiate with the Mayor for the annual budget for the London Transport Users’ Committee and to recommend to the Assembly, through the Budget Committee, an annual budget for the London Transport Users’ Committee.	
5.	To discharge the responsibilities and functions of the Assembly in respect of the London Transport Users’ Committee under the GLA Act 1999, in particular sections 247 – 252 and Schedules 18 and 19.	
6.	To respond on behalf of the Assembly to consultations and similar processes when within its terms of reference	

**Standards Committee
(Appointment of Chair and Deputy Chair delegated to Committee)**

Membership		
	<i>Party</i>	<i>Name</i>
<i>Proportionality</i>	(Cons)	Tony Arbour
2 Cons	(Cons)	Victoria Borwick
2 Lab	(Lab)	Len Duvall
1 Lib Dem	(Lab)	Murad Qureshi
	(Lib Dem)	Caroline Pidgeon
	Independent Members	Simon Green Claer Lloyd-Jones Seye Aina Vacancy
	The Mayor	Boris Johnson (tbc)

Decisions on Chair and Deputy Chair of the Committee have been delegated to the Committee in accordance with the Authority's Standing Orders.

Substitutes:

For Liberal Democrat Group – Dee Doocey and Mike Tuffrey

For Labour Group – Jennette Arnold, John Biggs, Nicky Gavron, Joanne McCartney, Navin Shah, Valerie Shawcross.

For Conservative Group – Andrew Boff, James Cleverly, Brian Coleman, Kit Malthouse, Steve O'Connell, Richard Barnes, Gareth Bacon, Richard Tracey, Roger Evans.

Terms of Reference

1. As the Authority's statutory Standards Committee under s 53 of the Local Government Act 2000 ("2000" Act"), to discharge the following general functions -
 - (a) Promoting and maintaining high standards of conduct by the Mayor, Assembly members, and co-opted members of the Assembly's committees and sub-committees (including advisory ones), and assisting them to observe the Authority's code of conduct, adopted under s 51 of the 2000 Act;
 - (b) Promoting and maintaining high standards of conduct by members of GLA staff;
 - (c) Promoting and maintaining high standards of conduct by persons who have had or have sought any other type of contractual relationship with, or grant from, the Authority in the preceding 3 years;
 - (d) Advising the Mayor and Assembly on the adoption or revision of a code of conduct under s 51 of the 2000 Act;
 - (e) Advising the Mayor and Assembly on the adoption or revision of protocols and/or guidance for staff and mayoral advisors and for governing the relationship with persons falling within (c) above;
 - (f) Monitoring the operation of the above codes of conduct and guidance;
 - (g) Issuing dispensations to the Mayor and Assembly members under ss 53 and 85 of the

Local Government Act 2000;

- (h) Advising, training or arranging to train, any person covered by the codes and guidance;
- (i) Advising the Mayor and the Assembly on the appointment of the independent members of the Committee
- (j) Undertaking any other action that improves, promotes, safeguards or facilitates the highest standards of probity and ethical conduct by the Authority, its Mayor, Assembly members and staff, and those with whom it has, or who seek with it, a contractual, financial or other relationship.

Included within the above functions, the Standards Committee may undertake the following action, in particular:

2. In accordance with such procedures as are approved from time to time, to investigate complaints which allege breaches of the Authority's non-statutory codes of conduct, impose sanctions, against the Mayor, Assembly Members, and co-opted members of Assembly committees and sub-committees (including advisory ones);
3. To undertake such duties as regulations made under s 66 of the 2000 Act allow in respect of matters remitted to the Authority from the Standards Boards for England;
4. In accordance with such procedures as are approved from time to time, to investigate complaints, and impose sanctions, against any person who has, or who sought, a contractual relationship with or grant from the Authority within the preceding three years;
5. To monitor the registers of the Mayor and Assembly Members' interests as required by the statutory code of conduct;
6. To advise on the recommendations of the Senior Salaries Review Board about the salaries of the Mayor, Deputy Mayor, Chair of the Assembly and Assembly Members;
7. To agree a code of conduct to ensure that, when exercising their statutory planning functions, the Mayor, Deputy and officers of the Authority have regard solely to planning considerations, act fairly and maintaining high standards of conduct;
8. To prepare and recommend a code of conduct for the Authority in regard to dealings with all lobbyists and to monitor compliance;
9. To advise the Authority on good governance standards for public service, and on relevant performance indicators relating to corporate governance systems and processes.